

GILLIES BAY
IMPROVEMENT DISTRICT

Minutes of November 7, 2017

A regular meeting of the Gillies Bay Improvement District held November 7, 2017 at the Gillies Bay Fire Hall.

Present: Audrey Atkins (Chair), Linda Holmes, Ken Becotte, Kellie Lockhart, Theresa Beech (Acting Corporate Officer), Carolanne White (Administrator), Doug Paton (Fire Chief), Ken Taylor (Water Operator)

Regrets: Jim Mason

1. CALL TO ORDER

Meeting called to order at 6:30 p.m.

2. APPROVAL OF THE AGENDA

A MOTION to approve the agenda; Moved and seconded by the Board of Trustees.

CARRIED

3. ADOPTION OF MINUTES

ADOPTION OF MINUTES OF 11th of OCTOBER 2017 MEETING, Moved and seconded by the Board of Trustees.

CARRIED

5. REPORTS

a) Fire Chief Report

Doug reported on operations within the Fire Department. A computer was purchased to replace the failed old one. Jacquie from Lafarge has asked Doug to send them a letter requesting support in the form of a donation to go towards the SPU. **The Trustees support the Fire Chief asking for support from Lafarge for funding towards the SPU.** A discussion took place regarding the Underwriters grading process for fire protection areas; www.fireunderwriters.ca The Trustees suggest leaving this piece alone at this point.

b) Water Operator Report

Ken Taylor reported that a federal government inspector did an inspection on the dam. He indicated that it was better than most that he has looked at. Ken repaired a leak on Gillies Bay road and discovered a leak at the RCMP detachment; they are aware of the problem. Bylaw 74 was looked at and discussed. There are currently two connections pending. Ken will alert them

that there are costs involved. He will be requesting a deposit of \$350.00, plus \$50 for admin costs; this information is on the existing forms. The bylaw is dated 1984 and needs to be updated. **The Trustees Moved, and seconded that we establish a Standing Water Works Committee.** **CARRIED**

Members of the Committee: Audrey, Tony Stetner, Ken Taylor, Ken Becotte, Theresa Beech

c) Corporate Officer Report

Theresa gave an update of administrative issues.

Honorariums were discussed. It was decided that the Trustee Honorariums will be pro-rated and distributed to the Trustees who recently left, as well as partial amounts to the new Trustees based on time spent in office. A policy will be drafted regarding gift cards for Volunteers and staff.

7. NEW BUSINESS

a.) Bylaw 224 levying taxes on land and Improvements for 2018

Motion to approve Bylaw 224 as read, moved and seconded by the Trustees **CARRIED**

b.) Approval of the 2018 Operational Budget

Motion to approve the Operational Budget as presented, moved and seconded by the Trustees

CARRIED

c.) PRRD Infrastructure Planning Grant – We have received a grant in the amount of \$7500.00 to complete a Water Conservation Plan. Theresa has consulted with KWL regarding this project.

d.) BCEHS Lease Agreement Renewal –

Motion that the Trustees provide notice to the BCEHS that the GBID will not be renewing their lease, moved and seconded by the Trustees. **CARRIED**

d.) First Responder Support – The GBID received a letter from the PRRD asking for a letter confirming support in the PRRD involvement in implementing a First Responder service across all of Texada. A letter will be drafted to the PRRD to let them know that we do not endorse this initiative.

Meeting adjourned at 8:15 PM

Approved By:  (Chair)

 (Officer)