

## Minutes of September 1, 2020

A Special Meeting of the Gillies Bay Improvement District Board of Trustees

11:00 a.m. at the Gillies Bay Fire Hall.

**Present:** Chuck Childress (Chair), Paula Brunelle, Keith Franklin, Larry Dawe, Mike Schroeder  
Theresa Beech (Administrator), Carol Robertson (Finance)

### 1. Call to order

Meeting called to order at 11:00am

### 2. Adoption of the agenda

**Motion to adopt the agenda, moved and seconded by the Trustees**

**CARRIED**

### 3. Approval of the Minutes of July 13, 2020 Board meeting

**Motion to approve the minutes of July 13, 2020 moved and seconded by the Trustees** CARRIED

### 4. Ministry letter *Notice of EFN Requirement for Water License Application on Cranby Lake* - discussion

**Motion to obtain a minimum of 3 quotes from Qualified Environmental Professional to conduct EFN study and meet the requirements as set out by the Ministry, moved, seconded and carried by the Board of Trustees** CARRIED

Theresa will ask Ken to take dated photos of the dam level weekly and send to her. Theresa will contact Barbara Sutherland and let her know that we will be complying with the terms of the letter.

### 5. AGM Preparations – September 19<sup>th</sup>; 1:30 pm at the Fire Hall

- Outside, weather permitting
- Masks mandatory – Theresa will check into purchasing extra masks
- Theresa will check with the Fire Chief on moving trucks out if necessary
- Theresa will try to borrow chairs from the Library
- Theresa will check with Rob re: returning officer duties

### 6. Investment update

Carol checked with other financial institutions and the First Credit Union rates are the best at present. The term deposit interest rate is 1.25% on anything over 100,000.

**Motion to put \$300,000. Into a locked 1-year term and move the remainder of the surplus into the savings account, moved, seconded and Carried by the Board of Trustees** CARRIED

**Motion to move the 2020 funds (\$92,999.00) from the Operating account into the VFD account,  
Moved, seconded, and carried by the Board of Trustees CARRIED**

7. Communication

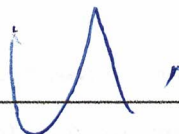
Discussion on boil water advisories and other notices; how to ensure the community is adequately informed.

- Continue to try and get email addresses from community members.
- Put an insert into the annual invoice mailout
- Theresa will check with Sandra on how to put urgent notices on the front page of the website
- Ensure that the Trustees are informed of community notices

8. Outstanding accounts – disconnection notices

**Motion to have staff send out disconnection notices to accounts in arrears in excess of 60 days.  
Moved, seconded, and carried by the Board of Trustees CARRIED**

Motion to adjourn 12:30 pm.

Approved By:  (Board Chair)

 (Corporate Officer)