

GILLIES BAY  
IMPROVEMENT DISTRICT

**Minutes of September 13, 2023**

A Meeting of the Gillies Bay Improvement District Board of Trustees  
1:00 p.m. at the Gillies Bay Fire Hall

**Present:** Chuck Childress (Chair), Roger Kimmerly, Keith Franklin, Rolly Thorpe, Rob McWilliam (Fire Chief), Theresa Beech (Administrator), Courtney Thomas (Bookkeeper)

**Regrets:** George Kapetanakis (Water Operator)

1) Call to order

Meeting called to order at 1:05 p.m.

2) Motion to approve the agenda.

**Motion** to approve the agenda, moved, and seconded by the Board of Trustees, **CARRIED**

3) Presentation from Allan MacIsaac; BC Emergency Health Services (BCEHS)

BCEHS is making changes to the staffing model that it uses. Allan MacIsaac presented the changes and discussed how it may impact the community.

4) Approval of the July 11, 2023, Trustee meeting minutes

**Motion** to approve the Board of Trustee Minutes of July 11, 2023, moved and seconded by the Board of Trustees **CARRIED**

a) Business Arising from the minutes.

i) Site clean up after fire – tabled to after the Fire Chief's report.

5) Reports

**VFD Report** – Rob McWilliam presented the Fire Chief report. The department has been busy since the last report. They attended 7 First Responder calls, 3 medievacs, 2 investigations of open fire burning, 1 spot fire from the lightening storm, and 1 hydro investigation following a blown transformer. They also participated in the Sandcastle parade; provided fire extinguisher training at the Aero Space Camp; provided fire protection for the Fly In and provided First Responders for Run the Rock.

Rob has been in touch with a community policy advisor from UBCM regarding possibly amending the GBVFD policy on public safety. This is regarding the site of the recent fire on Gillies Bay Road. Rob will reach out to the owner to discuss further.

**Motion** to accept the Fire Chief report moved, and seconded by the Board of Trustees **CARRIED**

**Water Operator-**

The Water Operator is dealing with an issue at the Dam.

**Motion** to table the Water Operators report moved and seconded by the Board of Trustees **CARRIED**

**VCH Water Quality Notice** – Theresa will repost the notice every second edition of the Express Lines.

**Motion** to appoint Roger Kimmerly, Keith Franklin, Rolly Thorpe and George Kapetanakis to a hiring committee for the position of Back Up Water Operator, moved and seconded by the Board of Trustees **CARRIED**

Theresa will repost the position for one week with a closing date.

**Corporate Officer Report** – Theresa Beech presented the Administration report.

**Motion** to accept the Corporate Officer report moved and seconded by the Board of Trustees **CARRIED**

New Business

**a. VFD 2024 Budget**

**Motion** to approve the VFD 2024 budget as presented, moved, and seconded by the Board of Trustees

**CARRIED**

**b. VAID coordination re: infrastructure funding for Improvement Districts**

**Motion** to endorse a joint meeting with VAID, GBID and MLA, moved and seconded by the Board of Trustees **CARRIED**

**c. MSR Engineering Report**

A Water Committee meeting has been scheduled for Friday, September 29<sup>th</sup> at 11:00 am to discuss the report in depth.

**d. Motion to ratify the online motion to hire Bookkeeper**

**Motion** to ratify the August 25, 2023, online motion to offer Courtney Thomas the position of part-time bookkeeper, moved and seconded by the Board of Trustees **CARRIED**

**e. October Bi-election and Special General Meeting**

**Motion** to host a Bi-election and Special General Meeting at the Texada Community Hall on October 15, 2023, at 1:00 pm, moved and seconded by the Board of Trustees **CARRIED**

**f. Community Member email**

Theresa will reply to the email and invite the member to attend the October 15<sup>th</sup> Special General Meeting.

**g. Signers**

**Motion** to approve updating the GBID signers to include Chuck Childress, Keith Franklin, Rolly Thorpe, Roger Kimmerly, and Theresa Beech, moved and seconded by the Board of Trustees **CARRIED**

**h. BC Hydro Reactor** – The VFD will be conducting training exercises with at the end of September, which include using the pumper truck.

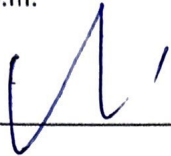
**i. Meeting Dates**

**i. Finance and Governance Committee –**

ii. **Board of Trustees** Regular Meeting – October 17 at 11:00 a.m.

iii. **Water Committee** – September 29, 2023 @ 11am

**Motion to adjourn** – 12:45 p.m.

Approved By:  (Board Chair)

 (Corporate Officer)