

GILLIES BAY
IMPROVEMENT DISTRICT

Minutes of September 12, 2018

A regular meeting of the Gillies Bay Improvement District held September 12, 2018 at the Gillies Bay Fire Hall.

Present: Audrey Atkins (Chair), Jim Mason, Danuta Kusmierek, Theresa Beech (Corporate Officer), Carol Robertson (Financial Administrator), Doug Paton (Fire Chief) Ken Taylor (Water Operator)

Regrets: Ken Becotte, Tara Schumacher

1. CALL TO ORDER

Meeting called to order at 6:30 p.m.

2. APPROVAL OF THE AGENDA

A MOTION to approve the agenda, Moved and seconded by the Board of Trustees. CARRIED

3. ADOPTION OF MINUTES

ADOPTION OF THE MINUTES FOR June 13, 2018 Regular MEETING, Moved and seconded by the Board of Trustees. CARRIED

ADOPTION OF THE MINUTES FOR July 24, 2018 Special Meeting, Moved and seconded by the Board of Trustees CARRIED

4. REPORTS

a) Fire Chief Report – Doug gave a verbal update on the operations in the Fire Department. The equipment from WASP for the SPU has arrived at a cost of \$28,299.42. The grant from the Powell River Forest Reserve for \$23,000.00 will be applied to this expense. Theresa and Doug will meet to go over the reporting requirements for the grant. The hydrant mapping was completed and the feedback that Doug received from Ryan Thoms is positive. The GPS coordinates are accurate.

b) Water Operator Report – Ken Taylor reported on the daily operations and the boil water advisory that is still in effect. Ken anticipates that it will be lifted by Friday. Ken put forth a proposal to install

36-inch culverts at the work yard, where there is an issue with flooding. The Board will look into putting this expenditure into the 2019-year budget. Other options are being looked at as well.

c) Corporate Officer Report – Theresa reported on Administrative operations. Carol Robertson was welcomed to the GBID. A discussion on ownership of the tower on the Fire Hall took place. The GBIS has requested permission to install another radio for the Library on the tower. Theresa will confirm ownership and contact the GBIS.

d) Finance Committee Report – Audrey read the Finance Report, the VFD budget was looked at. Funds from the province for fire protection to be moved into the VFD account. Tom Read attended to provide information on the Governance Committee and find out more about the GBID.

e) Water Committee Report – Ken reported on the boil water advisory, metering project updates and the log boom that is required as per the Dam Inspector Report. The Water Committee will be hosting a community information meeting on October 11th at the Community Hall at 7pm.

5. NEW BUSINESS

a) VFD Budget 2019 and taxation bylaw for fire protection –

Motion to approve bylaw 230 as read moved and seconded by the Board of Trustees CARRIED

b) Fire Protection Funds

Motion to move \$84,095.00 that was received from the Province for fire protection taxes, from the operating account into the GBVFD account, moved and seconded by the Board of Trustees

CARRIED

c) Blair Road Risk Assessment – The water committee recommended a task force be put together to assess the viability of repairing or dismantling the water tower as it is aging and needs a lot of work done to it. The tank is on an easement, but the GBID owns the tank. The Board has asked the Water Committee to take on the task of making the assessment and recommendation.

d) Procedure for Communication between the Water Operator and Fire Dept. when using hydrants. Doug will send Ken a copy of the training schedule and a text will be sent to let him know which hydrant was used at practice.

e) Log Boom/Spillway RFP for study – Ken put together a recommendation for an engineering consultant to review and design a dam log boom & spillway replacement. Theresa will apply for an infrastructure planning grant to cover the cost of the study. KWL will be consulted to determine the cost.

f) Community Open House – October 11, 7pm at the Community Hall. A presentation on the water system and metering project.


g) AGM recruitment – nomination committee – two trustee positions are up for renewal in April.

h) GBID calendar – Audrey is working with staff on a calendar to be distributed to rate payers in January.

Motion to develop GBID calendars for 2019 with a budget not to exceed \$4000.00 moved and seconded by the Board of Trustees

6. Motion to adjourn 8:15 pm

Approved By:  (Board Chair)

 (Corporate Officer)