

GILLIES BAY  
IMPROVEMENT DISTRICT

**Minutes of October 15, 2024**

A Meeting of the Gillies Bay Improvement District Board of Trustees

4:30 p.m. at the Gillies Bay Fire Hall

**Present:** Roger Kimmerly (Chair) , Keith Franklin, Rolly Thorpe, Carolanne White, Lisa Alcos, Rob McWilliam (Fire Chief), Theresa Beech (Administrator), George Kapetanakis (Water Operator), Courtney Thomas (Bookkeeper), Juanita Walton (CO in Training)

**Guests:** Larry Dawe

1) Call to order.

Meeting called to order at 4:30 p.m.

2) Motion to approve the agenda.

**Motion** to approve the agenda, moved, and seconded by the Board of Trustees,

**CARRIED**

3) Approval of the September 17, 2024, Trustee meeting minutes

**Motion** to approve the Board of Trustee Minutes of September 17, 2024, as presented, moved, and seconded by the Board of Trustees

**CARRIED**

a) Business Arising from the minutes.

i) Fire Protection Bylaw

**Motion** to reconsider Fire Protection Bylaw 256, moved and seconded by the Board of Trustees **CARRIED**

4) Reports

**VFD Report** – Rob McWilliam presented the Fire Chief report.

**Motion** to accept the Fire Chief report moved, and seconded by the Board of Trustees

**CARRIED**

**Motion** to allow the ham radio operator to have weekly access to the Fire Hall for radio checks, moved and seconded by the Board of Trustees

**CARRIED**

A resolution in support of the Fire Department applying to UBCM for the 2024 Community Emergency Preparedness grant was read.

**Motion** to adopt the Resolution as read, moved and seconded by the Board of Trustees

**CARRIED**

**Water Operator-** George presented the Water Operator report and answered questions from the Trustees.

**Motion** to accept the Water Operators report moved and seconded by the Board of Trustees **CARRIED**

**Corporate Officer Report** – Theresa presented the administrative report.

**Motion** to accept the Corporate Officer report moved and seconded by the Board of Trustees **CARRIED**

5) New Business

**a. HR Committee Motions**

Posting for Operations Manager was discussed.

**Motion** to approve in principle the hiring of an Operations Manager, pending a clear job description and posting details from the Human Resources Committee, moved and seconded by the Board of Trustees

**CARRIED**

**b. Finance Committee Motions**

**Motion** that the Board of Trustees keep the 2025 street lighting taxation at \$70.00, moved and seconded by the Board **CARRIED**

**Motion** that the Board of Trustees set the 2025 parcel tax rate at \$650.00, moved and seconded by the Board **CARRIED**

**Motion** that the Board of Trustees set the 2025 Water Toll rate at \$735.00, moved, and seconded by the Board of Trustees **CARRIED**

**c. Reading of the 2025 Water Toll and Parcel Tax bylaws**

**Water Tolls and Other Charges Bylaw No. 258, 2025** was introduced and given first reading by the Trustees, reconsidered and finally passed. **CARRIED**

**Taxation bylaw No. 257, 2025** was introduced and given first reading by the Trustees, reconsidered and finally passed. **CARRIED**

**d. Water Committee Motions**

**Hoggan Springs letter**

The Trustees discussed the letter and will draft a response.

**Motion** to proceed with a plan to build the log boom to protect the spillway and intake as required by the dam inspector, moved and seconded by the Board **CARRIED**

**Motion** to watch the peat islands and determine what is necessary at a future time, particularly, after the log boom has been installed, moved and seconded by the Board of Trustees **CARRIED**

6) Meeting Dates

- i. Human Resources Committee – November 12<sup>th</sup> @ 9:30 am
- ii. Water Committee – November 12<sup>th</sup> @ 10:30 am
- iii. Finance Committee – Wednesday, November 13<sup>th</sup>, 2024 @ 4:30 p
- iv. Board of Trustee Meeting – Tuesday, November 19<sup>th</sup>, 2024 @ 4:30 p.m.

Motion to adjourn – 6:00 p.m.

Approved By:  \_\_\_\_\_ (Board Chair)

 \_\_\_\_\_ (Corporate Officer)