

GILLIES BAY
IMPROVEMENT DISTRICT

Minutes of November 14, 2023

A Meeting of the Gillies Bay Improvement District Board of Trustees
11:00 a.m. at the Gillies Bay Fire Hall

Present: Chuck Childress (Chair), Roger Kimmerly, Keith Franklin, Rolly Thorpe, Carolanne White, Rob McWilliam (Fire Chief), Theresa Beech (Administrator), Courtney Thomas (Bookkeeper),

Regrets: George Kapetanakis (Water Operator)

1) Call to order

Meeting called to order at 11:00 a.m.

2) Motion to approve the agenda.

Motion to approve the agenda, moved, and seconded by the Board of Trustees, **CARRIED**

3) Approval of the October 17, 2023, Trustee meeting minutes

Motion to approve the Board of Trustee Minutes of October 17, 2023, moved and seconded by the Board of Trustees **CARRIED**

a) Business Arising from the minutes.

i) None

4) Reports

VFD Report – Rob McWilliam presented the Fire Chief report. There are 20 members currently and 5 of them are female. The Fire Chief and Deputy Chief have been in consultation with the Lafarge Manager and Safety Officer. Discussions around joint training and evacuation through the quarry if needed were positive. The Fire Chief also discussed the importance of being consulted when subdivisions are being considered.

Motion to accept the Fire Chief report moved, and seconded by the Board of Trustees **CARRIED**

Water Operator- Chuck Childress presented the Water Operator report.

Motion to accept the Water Operators report moved and seconded by the Board of Trustees **CARRIED**

Corporate Officer Report – Theresa Beech presented the Administration report. Investigating alternative law firms was discussed. Keith will reach out to Ian Fleming to inquire about our existing request. The Merging of the GBVFD and the VAID VFD was discussed as well. Theresa has sent an inquiry out to the Ministry. Members of both departments are in agreement, but the governance issue would need to be addressed. A meeting with the two Improvement District Boards will be looked at once the Ministry has provided feedback and the Fire Chief's are consulted.

Motion to accept the Corporate Officer report moved and seconded by the Board of Trustees **CARRIED**

New Business

a. Appoint Members to the Human Resources Committee

Motion to appoint Roger Kimmerly, Carolanne White, Rolly Thorpe, Chuck Childress and Theresa Beech to the Committee, moved and seconded **CARRIED**

b. Finance Committee Recommendations

i. Officer Position Bylaw 254

Motion to approve Officer Position Bylaw 254, read, reconsidered, and approved by the Board of Trustees **CARRIED**

ii. Honorarium and annual dispersals 2023

Motion to continue with annual staff payment, moved and seconded by the Board of Trustees **CARRIED**

iii. Bulk Water Sales

Motion to table to the Water Committee, moved, and seconded by the Board of Trustees **CARRIED**

c. Ratify online motion of October 29th.

Motion to ratify the October 29, 2023, online motion to authorize MSR Solutions Inc. to proceed with the engineering preliminary design and site investigation, moved and seconded by the Board of Trustees

CARRIED

d. Meeting Dates and appointment to committee for new Trustee

Motion to appoint Carolanne White to the Finance and Governance Committee, moved and seconded by the Board of Trustees **CARRIED**

i. Finance and Governance Committee – January

ii. Board of Trustees Regular Meeting – December 12 at 11:00 a.m.

iii. Water Committee – TBD

iv. Human Resources committee - TBD

Motion to adjourn – 12:01 p.m.

Approved By:  (Board Chair)

 (Corporate Officer)