

Minutes of November 17, 2020

A Special Meeting of the Gillies Bay Improvement District Board of Trustees

5:30 p.m. via Zoom

Present: Chuck Childress (Chair), Mike Schroeder, Keith Franklin, Paula Brunelle
Theresa Beech (Administrator)

Regrets: Larry Dawe

1. Call to order

Meeting called to order at 5:35 pm

2. Update on TOR and next steps for EFN

The Terms of Reference for an EFN were developed by KWL Engineering and submitted to the Ministry for approval. The Ministry replied with their comments, which were reviewed, and a response was sent back to them. The Ministry sent approval of TOR to the GBID on November 16, 2020. The Trustees are meeting to discuss the next steps.

A discussion took place. Chuck referred to the Project Management Kickoff meeting with KWL which referenced item #7. *Following comments from the Ministry, we will review/edit work plan for second phase of project.*

As well as item # 8. **Next Meeting**
Scope/budget discussion for phase II work following response from the Ministry.

Keith Franklin agreed with letting KWL complete the EFN for the following reasons:

1. They managed to get the cheaper version approved.
2. They know where we are and how to get here.
3. Putting it out to tender will result in further delays.
4. The credentials of KWL were approved, another firm would also require more approval processes.

Mike Schroeder agreed that KWL should complete the EFN and Paula Brunelle also agreed. Both citing avoiding further delays are an issue.

Chuck suggested contacting KWL and setting up the next meeting, as per the timeline on the Kickoff meeting and discussing next steps. A budget can be looked at then and the Trustees can decide whether to accept it or not.

Motion to have Theresa contact KWL and set up a meeting for next steps on EFN study, moved, and seconded by the Board of Trustees

CARRIED

A further discussion on the water treatment issue took place. This will be brought to the Water Quality Committee.

3. adjourned 6:15 pm.

Approved By:  (Board Chair)

 (Corporate Officer)