

Minutes of November 10, 2020

A Meeting of the Gillies Bay Improvement District Board of Trustees

1:00 p.m. via Zoom

Present: Chuck Childress (Chair), Paula Brunelle, Keith Franklin, Larry Dawe, Mike Schroeder, Theresa Beech (Administrator), Ken Taylor (Water Operator), Rob McWilliam (Fire Chief), Carol Robertson (Financial Administrator)

1) Call to order

2) Meeting called to order at 1:00 pm

Motion to approve the agenda

Motion to approve the agenda as read, moved, and seconded by the Board of Trustees, CARRIED

3) Approval of October 6, 2020 Trustee meeting

Motion to approve the October 6, 2020 meeting minutes of the Board of Trustees, moved and seconded by the Board of Trustees CARRIED

4) Approval of the October 8, 2020 Trustee meeting

Motion to approve the October 8, 2020 meeting minutes of the Board of Trustees, moved and seconded by the Board of Trustees CARRIED

5) Reports

VFD – Rob McWilliam presented his report on activities since October 14, 2020. The VFD attended two requests for medical assistance. More First Aid training for the fire fighters is planned as they are seeing an increasing need for it with these types of calls. The VFD is using the funds from the grant that they received for several training courses. With the recent retirement of a couple of fire fighters the members are down to 17. Recruitment efforts are being made to bring the numbers back to 20.

Water Operator – Ken Taylor presented his report. The annual hydrant maintenance was completed. Ken attended the annual BCWWA Conference, which was a virtual training and earned his EOCP credits. Res Eau phase 3 is still ongoing. Samples are being sent out and filter cartridges are being monitored and changed out.

Corporate Officer – Theresa Beech presented her administrative report. The 2021 budgets and taxation bylaws were presented to the Finance Committee. Some outstanding accounts were discussed. Property Insurance policy increase discussed. The website was updated to make navigation easier.

6) New Business

a) Motions from the Finance Committee Recommendations

- i) **Motion** to approve bylaw 240, Water Tolls and Other Charges and keep the 2021 rate at \$450.00; read, reconsidered, and moved by the Board of Trustees **CARRIED**
- ii) **Motion** to approve bylaw 241, Taxation Bylaw 2021 and set the 2021 parcel taxes at \$500.00, and keep the street lighting taxes at \$68.00; read, reconsidered, and moved by the Board of Trustees **CARRIED**
- iii) **Motion** to accept the 2021 Operating Budgets as recommended by the Finance Committee, moved, and seconded by the Board of Trustees **CARRIED**

b) Meeting Procedure Bylaw 193 amendments.

Chuck presented a change to the wording of bylaw 193. The Trustees discussed the proposed changes.

Motion to approve the amendments to Bylaw 193 as presented, moved, and seconded by the Board of Trustees **CARRIED**

Theresa will draft up a new amendment bylaw to bring to the next Trustee meeting.

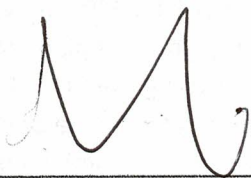
c) Ministry response to the TOR and next steps.

Theresa and Chuck called Barbara Sutherland to confirm whether the TOR has been accepted or not. Theresa also sent an email asking the same question. No response has been received from her as of today.

d) Honorarium Dispersals

Motion to have staff disperse the annual honorariums and Christmas funds as allocated, moved, and seconded by the Board of Trustees **CARRIED**

Motion to adjourn

Approved By:  (Board Chair)

 (Corporate Officer)