

GILLIES BAY
IMPROVEMENT DISTRICT

Minutes of May 16, 2023

A Meeting of the Gillies Bay Improvement District Board of Trustees
1:00 p.m. at the Gillies Bay Fire Hall

Present: Chuck Childress (Chair), Rolly Thorpe, Roger Kimmerly, Keith Franklin, Rob McWilliam (Fire Chief), George Kapetanakis (Water Operator), Theresa Beech (Administrator), Carol Robertson (finance)

Regrets: Larry Dawe

1) Call to order

Meeting called to order at 1:00 p.m.

2) Motion to approve the agenda

Motion to approve the agenda as amended, moved, and seconded by the Board of Trustees, **CARRIED**

3) Approval of the April 25, 2023, Trustee meeting minutes

Motion to approve the Board of Trustee Minutes of April 25, 2023, moved and seconded by the Board of Trustees **CARRIED**

a) Business Arising from the minutes

- i) Statutory Right of Way – The offer that was presented to Selkirk has lapsed with no reply from them. The Board Chair and the Corporate Officer will contact their representative.
- ii) Cowichan Bay Letter – The Corporate Officer will follow up with Larry Dawe regarding the letter.

4) Reports

VFD Report – Rob McWilliam presented his Fire Chief report. The open burn ban is in effect now. There have been 2 small wildfires on the Island already this season.

Motion to accept the Fire Chief report moved, and seconded by the Board of Trustees **CARRIED**

Water Operator – George Kapetanakis presented the Water Operator report. The temperature at the lake and turbidity levels are increasing with the hot temperatures that we have been having lately. George will gather historical maximum and minimum flow data for the Board to look at.

Motion to accept the Water Operators report moved and seconded by the Board of Trustees **CARRIED**

Corporate Officer Report – Theresa Beech presented the Administration report. The Finance Committee will look at drafting forms regarding subdivision applications and capital cost expenditure charges forms and deposits.

Motion to accept the Corporate Officer report moved and seconded by the Board of Trustees **CARRIED**

New Business

a. Coastal Water Suppliers Association workshop

Rolly Thorpe and Roger Kimmerly gave a verbal report on the administrative workshop that they attended in Cedar, BC. The comments were that it was well presented and worthwhile.

b. AGM discussion

There was a good turnout at the AGM, and the consensus was that it went well.

c. Committee Appointments

Motion to appoint Chuck Childress, Keith Franklin, Roger Kimmerly, Theresa Beech and Carol Robertson to the Finance and Governance Committee, moved and seconded by the Board of Trustees **CARRIED**

Motion to appoint the entire GB Board of Trustees, Doug Nikirk, George Kapetanakis, and Theresa Beech to the Water Committee, moved and seconded by the Board of Trustees **CARRIED**

d. Meeting Dates

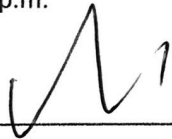
- i. **Water Committee** – May 23rd at 11:00 a.m.
- ii. **Finance Committee** – June 6th at 11:00 a.m.
- iii. **Board of Trustees** Regular Meeting – June 13th at 11:00 a.m.

e. Watering Restrictions

Theresa will update the watering restrictions post with the same guidelines as 2022 and post them in the Express Lines and on our website and facebook page.

Motion to adjourn – 2:15 p.m.

Approved By: _____ (Board Chair)



_____ (Corporate Officer)

