

## Minutes of May 11, 2021

A Meeting of the Gillies Bay Improvement District Board of Trustees

11:00 a.m. via Zoom

**Present:** Chuck Childress (Chair), Paula Brunelle, Keith Franklin, Mike Schroeder, Larry Dawe  
Theresa Beech (Administrator), Ken Taylor (Water Operator), Rob McWilliam (Fire Chief), Carol Robertson  
(Financial Administrator)

1) Call to order

Meeting called to order at 11:03 am

2) Motion to approve the agenda

**Motion to approve the agenda with additions, moved and seconded by the Board of Trustees, CARRIED**

3) Approval of April 13, 2021 Trustee meeting

**Motion to approve the April 13, 2021 meeting minutes of the Board of Trustees, moved and seconded by the Board of Trustees CARRIED**

4) Business arising from the minutes

- a) Log purchase – Mike and Chuck will make inquiries as to availability and prices from other sources.

5) Reports

VFD – Rob McWilliam presented the Fire Chief report on activities since April 12th, 2021.

**Motion to send letter of concern to Telus regarding poor service during emergency calls, moved and seconded by the Board of Trustees CARRIED**

**Motion to accept the Fire Chief report moved, and seconded by the Board of Trustees CARRIED**

**Water Operator** – Ken reported on activities since the last Trustee meeting. A meeting with the Res Eau team to discuss progress was suggested.

**Motion to accept the Water Operators report moved and seconded by the Board of Trustees CARRIED**

**Corporate Officer** – Theresa Beech presented the administrative report.

**Motion to accept the Corporate Officer report moved, and seconded by the Board of Trustees CARRIED**

6) New Business

- a. Audited Financials – The Finance and Governance Committee met and recommended approval of the Audited Financials which were prepared by DMD.

**Motion to approve the Audited Financials as recommended by the Finance and Governance Committee, moved, and seconded by the Board of Trustees** **CARRIED**

- b. Review of the Emergency Services agreement – The Trustees reviewed the existing agreement that was presented by the Fire Chief.
- c. SPU truck purchase – Rob McWilliam, presented a proposal to purchase a used vehicle from the North Cedar Fire Department, which would be used as a command vehicle for the GBIDVFD.

**Motion to approve the Fire Chief to purchase a vehicle for the GBVFD from North Cedar FD, for \$5,000.00, moved, and seconded by the Board of Trustees** **CARRIED**

- d. Sale of surplus water meters –

**Motion to put the proposal of installing meters that are in stock, for the purpose of leak monitoring to the public at the AGM, moved and seconded by the Board of Trustees** **CARRIED**

- e. Draft EFN – The Trustees received the draft Environmental Flow Needs Assessment Report from KWL. A separate meeting to thoroughly review the document was planned.
- f. AGM Discussion – Dates were discussed, and a decision will be made in June.

Motion to adjourn at 12:45pm.

Approved By:  \_\_\_\_\_ (Board Chair)

 \_\_\_\_\_ (Corporate Officer)