

GILLIES BAY
IMPROVEMENT DISTRICT

Minutes of June 12, 2019

A regular meeting of the Gillies Bay Improvement District held June 12, 2019 at the Gillies Bay Fire Hall.

Present: Chuck Childress (Chair), Mike Schroeder, Keith Franklin, Larry Dawe, Theresa Beech (Corporate Officer), Carol Robertson (Financial Administrator), Rob McWilliam (Fire Chief), Ken Taylor (Water Operator)

Regrets: Paula Brunelle

Guests: Nine Community Members present

1. CALL TO ORDER

Meeting called to order at 6:30 p.m.

2. APPROVAL OF THE AGENDA

A MOTION to approve the agenda, Moved and seconded by the Board of Trustees CARRIED

3. ADOPTION OF MINUTES

ADOPTION OF THE MINUTES of May 8, 2019, Moved and seconded by the Board of Trustees.

CARRIED

4. REPORTS

a) Fire Chief Report – Rob McWilliam reported on the Fire Department operations. ‘Forced Entry’ Training was provided by crew from Powell River, as well as SPU Training with the Regional District on June 3rd. The Burn Ban went into effect, except for campfires, on May 15th. The Emergency Responders Fair on June 2nd was well attended. The fire department members had equipment for viewing and provided demonstrations on how to use WASP sprinklers to protect buildings and fire extinguisher training. One new recruit has joined the department, which puts the members at 19, plus the Chief.

b) Water Operator Report – Ken Taylor reported on the water system operations. Turbidity is high as well as the chlorine demand. Sampling and chlorine residuals are being closely monitored. Ken and Mike Schroeder are looking into options for the log boom that is required by the provincial Dam Inspector. Ken also gave a brief report on the BCWWA Conference.

c) Corporate Officer Report – Theresa gave an administrative update. The invoice was received from the accountant for the annual audit. \$10,036.88, which is higher than it should be in subsequent years due it being the first year with the new firm. Theresa also gave a brief report on the BCWWA Conference.

d) BCWWA Conference Report – Larry Dawe

Larry provided a trip report that outlined the workshops, tradeshow and presentations that he attended at the BCWWA Conference.

5. NEW BUSINESS

a. Donation of 1993 GMC 1-ton truck for Fire Dept. – Rob McWilliam

Rob reported that Ken Becotte has offered his 1993 1-ton truck to the Fire Department for the purpose of towing the Structural Protection Unit trailer. The insurance agent has provided a quote of approximately \$1,600 for insurance and registration. The tires will need to be replaced next year. Rob suggested having a mechanic do an inspection prior to agreeing to accepting the truck. The truck is valued at \$3,500.00.

Motion to approve the purchase of 1993 GMC 1-ton truck from Ken Becotte, for the Fire Department pending a satisfactory inspection and issuing a Gift in Kind receipt to Ken Becotte for \$3,500.00, moved and seconded by the Board of Trustees **CARRIED**

b. Establish Standing Committees – finance, governance, water quality

Motion to appoint a Standing Finance and Governance Committee, with at least two Board members, moved and seconded by the Board of Trustees **CARRIED**

Appointed to the Finance and Governance Committee: Keith Franklin, Larry Dawe, Danielle Cochrane, and Carol Robertson and Theresa Beech as a staff resource.

Motion to appoint a Standing Committee for Water Quality, with at least two Board members, moved and seconded by the Board of Trustees **CARRIED**

Appointed to the Water Quality Committee: Mike Schroeder, Larry Dawe, Keith Franklin, Chuck Childress, Ken Taylor, and Theresa Beech as a staff resource. The Chair will be determined at the first meeting.

Motion to establish a Standing HR Committee, moved and seconded by the Board of Trustees

CARRIED

The members to be appointed to HR Committee tabled to the next meeting.

c. Cost Benefit Analysis Select Committee

Motion to appoint Keith Franklin, Dave Hull, and Brian Seymour to the Committee, moved and seconded by the Board of Trustees **CARRIED**

The Committee members are: Chuck Childress, Mike Schroeder, Larry Dawe, Paula Brunelle, Keith Franklin, Brian Seymour, and Dave Hull.

The first meeting will be at 12 noon, on June 18th at which time a Chair of the Committee will be appointed.

d. Bylaw Review – Water Distribution and Sprinkler regulations

i. Tabled for the finance and governance committee to review

e. Water application form review

i. Tabled to the finance and governance committee

f. Dam Log Boom – Mike Schroeder has communicated with the Provincial Dam Inspector as to the requirements for the log boom. The log boom and the spillway repairs were both part of the Dam inspection items that need to be addressed. Theresa will send the inspection report to the Trustees.

g. Meeting Bylaw Review – agreed to continue with the schedule as is until September.

h. VAID Trustee Meeting – June 20th at 1pm at the Texada Inn – networking informal meeting of the two Boards.

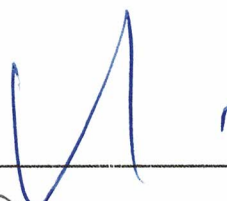
i. qathet Regional District meeting – June 19, 2pm Chuck and Theresa attending.

j. Vancouver Coastal Health meeting – June 24th at the Fire Hall at 11:30 am. Meeting with Michael Nguyen and his supervisor, as well as the Board of Trustees, the Water Operator and the Corporate Officer.

k. Letters Patent and Boundaries – Chuck discussed the Letters Patent and the boundaries of the Improvement District as amended.

Questions from the Community – The Board addressed some questions from Community members.

l. Motion to adjourn – 8:05 p.m.

Approved By:  (Board Chair)

 (Corporate Officer)