

**GILLIES BAY**  
**IMPROVEMENT DISTRICT**

**Minutes of June 13, 2018**

A regular meeting of the Gillies Bay Improvement District held June 13, 2018 at the Gillies Bay Fire Hall.

Present: Audrey Atkins (Chair), Jim Mason, Ken Becotte, Tara Schumacher, Danuta Kusmierek, Theresa Beech (Corporate Officer), Carolanne White (Deputy Corporate Officer), Doug Paton (Fire Chief) Ken Taylor (Water Operator), Rob McWilliam (Deputy Chief).

Guest: Dave Hull

1. CALL TO ORDER

Meeting called to order at 6:30 p.m.

2. APPROVAL OF THE AGENDA

**A MOTION to approve the agenda, Moved and seconded by the Board of Trustees. CARRIED**

3. ADOPTION OF MINUTES

**ADOPTION OF THE MINUTES FOR May 9, 2018 MEETING, Moved and seconded by the Board of Trustees. CARRIED**

4. REPORTS

a) Fire Chief Report – Doug gave a verbal update on the operations in the Fire Department. The New Fire Safety Act will come into effect soon and with it some significant changes. One of which will be the enforcement of building code regulations. <https://www.leg.bc.ca/parliamentary-business/legislation-debates-proceedings/40th-parliament/5th-session/bills/first-reading/gov04-1>

The Fire Department has been awarded a Powell River Community Forest grant for \$23,000.00 to support the building and stocking of the Structural Protection Unit (SPU). The FireSmart Open House was held on May 13<sup>th</sup> and was well attended. The Fire Department has obtained a large Fire Hazard sign and with the help of volunteers will be building a message board to assist with community notices. A discussion on Hydrant Inventory took place.

**Motion to permit Doug Paton to speak with Ryan Thoms and coordinate the hydrant inventory, moved and seconded by the Board of Trustees. CARRIED**

A discussion on the Blair road storage tank steps and condition of tank took place. A risk assessment was suggested to determine how to deal with the issue.

b) Water Operator Report – Ken Taylor reported on the daily operations and the issues of community notifications. The boil water advisory and system wide flushing were discussed. A policy to ensure that the community is notified 48 hours in advance of any service interruption other than in an emergency will be developed. The peat islands are still an issue and a boat is still needed to move them. Tara and Ken B. both offered their help to Ken. Excess outdated inventory needs to be cleared from the works yard. A Community garage sale will be planned to dispose of unwanted items. Barrels will be offered as a prize for newsletter subscribers. Eight barrels are available currently.

c) Corporate Officer Report – Theresa reported on Administrative operations. The admin team recommend hiring the firm of DelMistro Dunn, from Powell River as the new accountant and auditor.

**Motion to hire the firm DelMistro Dunn as financial support for admin and put forward to the next general meeting to hire them for the annual audit, moved and seconded by the Trustees CARRIED**

d) Financial Report – Carolanne gave a financial update and review of the Finance Meeting, June 13<sup>th</sup>.

**Motion to proceed with phase 2 of the metering program, moved and seconded by the Board of Trustees CARRIED**

**Motion to move \$45,143.00 from retained earnings to Capital reserve fund, to bring the capital reserve fund to \$140,000.00, moved and seconded by the Board of Trustees CARRIED**

**Motion to move \$30,112.55 from the Plan 24 to a new term deposit, moved and seconded by the Board of Trustees CARRIED**

Tax sales were discussed for properties in arrears. A Tax lawyer will be consulted.

## **5. NEW BUSINESS**

a) Spragge Road 'Dry Hydrant' – Doug discussed the issues of fire protection around Spragge Road and some of the ideas that they are investigating. The possibility of acquiring water from a private landowner on the lake was discussed and possibly a dry hydrant. A dry hydrant is an unpressurized, permanently installed pipe that has one end below the water level of a lake or pond.

- b) ARS & Long-Term Infrastructure Funding Reports – 2012 -tabled for the Finance Committee.
- c) Invitation Texada Island Emergency Response Fair – The Fire Department will be attending.
- d) Dave Hull; rate payer, addressed the Board and discussed the historical events of the water system and communication.
- e) Danielle and Mike Cochrane request for reimbursement of their water filters. The Board discussed the request and denied their claim for reimbursement. The water that is supplied to the residents of Gillies Bay is from the source to their property. We do not offer filtration at the residents and are not responsible for the maintenance, or upkeep of any additional filtration that the homeowner installs.
- f) Motion to adjourn 8:15 pm

Approved By:           *A. Atkins*           (Board Chair)

          *P. Beech*           (Corporate Officer)