

## Minutes of July 26th, 2022

A Meeting of the Gillies Bay Improvement District Board of Trustees

1:00 p.m. via Zoom

**Present:** Chuck Childress (Chair), Keith Franklin, Larry Dawe, Rolly Thorpe, Roger Kimmerly, Rob McWilliam (Fire Chief), Ken Taylor (Water Operator), Theresa Beech (Administrator), Carol Robertson (finance)

1) Call to order

Meeting called to order at 1:00 p.m.

2) Motion to approve the agenda

**Motion to approve the agenda, moved and seconded by the Board of Trustees,**

**CARRIED**

3) Approval of May 10<sup>th</sup> and 28<sup>th</sup> 2022, Trustee meeting

**Motion to approve the Board of Trustee Minutes of May 10<sup>th</sup>, 2022, moved and seconded by the Board of Trustees**

**CARRIED**

**Motion to approve the Board of Trustee Inaugural Minutes of May 28<sup>th</sup>, 2022, moved and seconded by the Board of Trustees**

**CARRIED**

a) Business Arising from the minutes

None.

4) Reports

**VFD Report** – Rob McWilliam presented the Fire Chief report.

The department has responded to 20 calls since the last report. Ongoing staffing issue with BC ambulance was discussed.

**Motion** to accept the Fire Chief report moved, and seconded by the Board of Trustees

**CARRIED**

**Water Operator** – Ken Taylor read the Water Operator report.

Ken Taylor presented his report. The spillway was opened twice due to the exceptionally wet spring, which resulted in the spillway flowing an inch over the boards. Water pressure was discussed, and it was recommended that education on water related issues such as common reasons for lack of pressure, be published in the Express Lines.

**Motion** to accept the Water Operators report moved and seconded by the Board of Trustees

**CARRIED**

**Corporate Officer Report** – Theresa Beech presented the Administration report.

**Motion** to accept the Corporate Officer report moved and seconded by the Board of Trustees

**CARRIED**

5) New Business

**a. Committee Appointments**

**i. Finance/Governance**

**Motion** to appoint Chuck Childress, Larry Dawe, Theresa Beech, and Carol Robertson to the Finance/Governance Committee, moved and seconded by the Trustees

**CARRIED**

**ii. Water Quality Committee**

**Motion** to appoint Chuck Childress, Keith Franklin, Rolly Thorpe, Larry Dawe, Roger Kimmerly, Ken Taylor, Theresa Beech, and Doug Nikirk to the Water Quality Committee, moved and seconded by the Trustees

**CARRIED**

**iii. Human Resources Committee**

**Motion** to appoint Roger Kimmerly, Larry Dawe, and Theresa Beech to the Human Resources Committee, moved and seconded by the Trustees

**CARRIED**

Date of next Water Quality meeting – August 9<sup>th</sup> at 1pm via Zoom.

Date of next Finance/Governance meeting – August 9<sup>th</sup> at 11am via Zoom.

Date of next Board of Trustee meeting – August 16<sup>th</sup> at 1pm via Zoom.

Date of next Human Resources meeting - TBD

**b. Grants**

**i. BC Hydro**

Theresa reported on the award of \$5,000.00 from BC Hydro towards the water extension and bike/walking path project. A survey will be sent in January to see where we are at with the project and an extension can be obtained then, as long as the project is moving forward.

**ii. Strategic Priorities Fund**

Theresa spoke with Linda Greenan who confirmed that with this grant program the application remains eligible as long as the project does not start and/or a tender is not awarded prior to the application being submitted. Our application was submitted on June 6, 2022, so as long as the work did not start prior to that the application will remain eligible and work can start anytime after June 6. GBID can spend money now, especially on ineligible items, and the costs would be covered if the application is approved in the future. If it is not approved, we will need to find revenue from another source to fund the spending.

**Motion to approve the board of Trustees to engage a surveyor to complete the survey of the Selkirk property as outlined in the application, moved, and seconded by the Board of Trustees**

**CARRIED**

**c. Sewage lagoon**

Chuck reported that the Pine Street Sewage lagoon statutory rights of ways are all in the name of the GBID. The objects of the letters patent do not name sewage lagoons. They do say waterworks purposes and all matters incidental thereto. The Pine Street Sewer group has been maintaining the lagoon for years. They are not a legal entity. This was brought to the attention of the Trustees. Roger suggested that it should be looked at as a community issue.

**d. 2<sup>nd</sup> quarter Financials and Budgets**

**Moved to table the financials and budgets to the Finance Committee, moved and seconded by the Trustee**

**CARRIED**

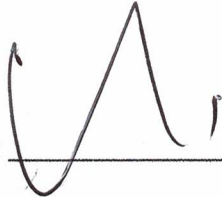
**Motion to move the Provincially collected VFD funds from the operating account into the VFD bank account, moved and seconded by the Trustees**

**CARRIED**

**e. Development Charges Bylaw**

**Motion to table to the Finance and Water Committees, moved and seconded by the Trustees CARRIED**

**Motion to adjourn – 3: 05 p.m.**

Approved By:  \_\_\_\_\_ (Board Chair)

 \_\_\_\_\_ (Corporate Officer)