

**GILLIES BAY**  
IMPROVEMENT DISTRICT

**Minutes of July 10, 2019**

A regular meeting of the Gillies Bay Improvement District held July 10, 2019 at the Gillies Bay Fire Hall.

**Present:** Chuck Childress (Chair), Paula Brunelle, Mike Schroeder, Keith Franklin, Larry Dawe, Theresa Beech (Corporate Officer), Carol Robertson (Financial Administrator), Rob McWilliam (Fire Chief), Ken Taylor (Water Operator)

**Guests:** One Community Member present

1. CALL TO ORDER

Meeting called to order at 6:30 p.m.

2. APPROVAL OF THE AGENDA

**A MOTION to approve the agenda, Moved and seconded by the Board of Trustees      CARRIED**

3. ADOPTION OF MINUTES

**ADOPTION OF THE MINUTES of June 12, 2019, Moved and seconded by the Board of Trustees.  
CARRIED**

4. REPORTS

a) Fire Chief Report – Rob McWilliam reported on the Fire Department operations. Community Fire Smart promotion in planned for the month of July. The campfire ban that was imposed on June 25<sup>th</sup> was lifted on the 29<sup>th</sup> of June following several days of rain.

b) Water Operator Report – Ken Taylor reported on the water system operations. The Boil Water Advisory was initiated on June 15<sup>th</sup> and lifted on June 22<sup>nd</sup>. Annual fire hydrant maintenance is being done this month.

c) Board Chair Report – Chuck gave a verbal report on meeting with the qathet Regional District, the Van Anda Trustees, and the Vancouver Coastal Health Inspector, his supervisor and the Environmental Health Officer. Chuck also met with Dave Opko regarding Selkirk Mountain Forest property, rights of ways and communication.

d) Corporate Officer Report – Theresa gave an administrative update.

5. NEW BUSINESS

- a. Set dates for committee meetings

July 30<sup>th</sup> 11am Finance/Governance Committee meeting, and 12:00 noon Water Quality Committee.

- b. Appoint members to the Human Resources Committee

**Motion to appoint Paula Brunelle, Chuck Childress, Larry Dawe and Theresa Beech to the HR Committee, moved and seconded by the Board of Trustees** **CARRIED**

- c. Finance – receive the 2<sup>nd</sup> quarter financial statements and budget updates  
i. Review of financials tabled to the finance and governance committee

**Motion to move the funds collected from the Province for Fire Protection in the amount of \$89,035.00 from the GBID Operating account into the GBVFD account, moved and seconded by the Board of Trustees** **CARRIED**

**Motion to pay from the GBVFD account, the 2019 administration fees in the amount of \$7,662.00 to the GBID operating account, moved and seconded by the Board of Trustees** **CARRIED**

- d. Delinquent accounts – Moved to in camera meeting.

- e. Water quality measurements for Cranby Lake – Keith Franklin

Keith Franklin took some water samples of Cranby lake and the turbidity numbers were not too bad. He also purchased a Lamott water sampling device and has asked the Board to approve reimbursement for it. Keith requested approval of the purchase of a dissolved oxygen meter for further testing. Chuck recommended that the water quality committee look at such purchases and then make a recommendation to the Board if needed. Keith replied that it is timely and should be tested soon or we will have to wait another year to get accurate readings.

**Motion to approve the purchase of a dissolved oxygen meter, not to exceed \$500.00, moved and seconded by the Board of Trustees** **CARRIED**

**Motion to reimburse Keith Franklin for expenses in the amount of \$450.60 for the purchase of a Lamott water Sampler, moved and seconded by the Board of Trustees** **CARRIED**

- f. Spillway discussion – Mike Schroeder has been researching the log boom and spillway issue and discussed his preliminary findings. Chuck suggested also contacting Union Bay who

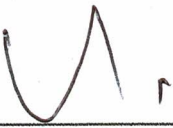
recently put in a log boom and see how they did it. Find out what is needed, determine the cost and look at next years budget.

- g. Meeting Bylaw Review – Propose second Tuesday of the month starting in September.  
Proposed Bylaw 234 was read by Chuck Childress.  
INTRODUCED and given first reading by the Trustees on the 10th day of July 2019.  
RECONSIDERED and finally passed by the Trustees on 10th day of July 2019.

**Motion to approve Bylaw 234 an amending bylaw of the Meeting Procedure Bylaw 193, moved and seconded to approve by the Board of Trustees** **CARRIED**

Questions from the Community – The Board addressed some questions from a Community member.

Motion to adjourn – 8:02 p.m.

Approved By:  (Board Chair)

 (Corporate Officer)