

## Minutes of February 8, 2022

A Meeting of the Gillies Bay Improvement District Board of Trustees

1:00 p.m. via Zoom

**Present:** Chuck Childress (Chair), Keith Franklin, Larry Dawe, Rolly Thorpe, Paula Brunelle, Theresa Beech (Administrator), Ken Taylor (Water Operator), Carol Robertson

**Regrets:** Rob McWilliam (Fire Chief)

**Guest:** Peter Skipper; community member

### 1) Call to order

Meeting called to order at 1:17 p.m. Issues with Zoom prevented Rob McWilliam from attending and delayed the start of the meeting.

### 2) Motion to approve the agenda

**Motion to approve the agenda, moved and seconded by the Board of Trustees,**

**CARRIED**

### 3) Approval of January 11, 2021, Trustee meeting

**Motion to approve the January 11, 2021, meeting minutes of the Board of Trustees, moved and seconded by the Board of Trustees**

**CARRIED**

#### a) Business Arising from the minutes

##### i) Cost estimate for Ballpark Road extension

Theresa will check on the legal description of the easement. If they wish to reconnect to the existing curb stop, they can once they have installed the required works on their side.

**Motion to send a letter to homeowner stating the cost of connection will be attributed to the homeowner as a new connection. The GBID will pay the costs associated with the hydrant installation, moved, and seconded by the Trustees**

**CARRIED**

### 4) Reports

**VFD Report** – Chuck read the Fire Chief’s report.

**Motion to accept the Fire Chief report moved, and seconded by the Board of Trustees**

**CARRIED**

**Water Operator** – Ken Taylor presented his report.

**Motion to accept the Water Operators report moved and seconded by the Board of Trustees**

**CARRIED**

**Corporate Officer Report** – Theresa presented the admin report.

**Motion to accept the Corporate Officer report moved and seconded by the Board of Trustees**

**CARRIED**

5) New Business

a. **Finance/Governance Committee Motions**

- i. **Motion** to direct staff to review the contiguous properties and multiple dwelling properties to ensure that the correct billing is applied **CARRIED**

b. **Fund Raising discussion**

Theresa checked with the Ministry and confirmed that we can fundraise if it is for objects within the Improvement District.

- c. **AGM** – Both Keith Franklin and Larry confirmed that they will be running for re-election at the next AGM. Theresa will check with the accountant as to his availability in April and send out dates for the Trustees. The announcements will go out in the March and April Express Lines.
- d. **Cul de Sac on Pine** – Paula relayed an issue regarding the condition of a path on Pine Street. Any work there must be with the landowner's approval. Paula will speak with him.
- e. **Questions from the Community** – Peter Skipper was in attendance and asked the Trustees questions.
- f. **Motion** to adjourn at 2:37 pm.

Approved By: \_\_\_\_\_



(Board Chair)



(Corporate Officer)