

GILLIES BAY  
IMPROVEMENT DISTRICT

**Minutes of February 11, 2020**

A Regular Meeting of the GBID Board of Trustees

6:30 p.m. at the Gillies Bay Fire Hall.

**Present:** Chuck Childress (Chair), Paula Brunelle, Keith Franklin, Mike Schroeder, Larry Dawe  
Theresa Beech (Administrator), Carol Robertson (Financial Administrator), Ken Taylor (Water Operator),  
Rob McWilliam (Fire Chief)

1. Call to order

Meeting called to order at 6:30pm

2. Approval of the Agenda

**A motion to approve the agenda, Moved and seconded by the Board of Trustees CARRIED**

3. Adoption of Minutes

**Adoption of the minutes of January 14th, 2019, Moved and seconded by the Board of Trustees.**

**CARRIED**

4. Reports

a) Fire Chief Report

Rob McWilliam reported on the activities since the last meeting. No incidents to report. Rob attended the Emergency Social Services meeting regarding the call out procedures for people needing assistance after an incident. Rob and Charles Boulet met with representatives of the Forest Service who are doing hazard mapping on crown lands for wildfire risk to the surrounding community. Annual testing of equipment, ladders, and SCBAs has been done. May need to purchase 2 new SCBA packs if electrical issue cannot be repaired.

**Motion to accept the Fire Chief report as read, moved and seconded by the Board Trustees. CARRIED**

b) Water Operator Report

Ken Taylor reported on the water works. The generator at the chlorinator and the one at the Fire Hall have both been serviced. Ken replaced a failed check valve at the pump house and cleared a ditch that was causing flooding of the water tower footing. Ken also had an emergency shut off from a leak at a vacant property. Ken has been attending the start up of the VAID filtration facility and is learning their system.

**Motion to accept the Water Operator report, moved and seconded by the Board of Trustees. CARRIED**

c) Corporate Officer Report

Theresa Beech presented the administration report. The preparations for the 2019 audit are underway. Carol and Larry met with a representative of the FCU to discuss our accounts. The Court of Revision is planned for February 22<sup>nd</sup> from 2-3 pm. The AGM date has been set for April 26<sup>th</sup>, 2pm at the Community Hall.

**Motion to accept the Corporate Officer report as read, moved and seconded by the Board of Trustees.**  
**CARRIED**

5. New Business.

- a. Credit Union meeting – We have two terms that are coming due: one in June and one in July. Looked at interest rates, which change daily. The Finance and Governance Committee will investigate this further.
- b. Res Eau Partnership Proposal

**Motion to enter the Partnership Proposal with Res Eau as submitted, moved, seconded CARRIED**

Theresa will contact Res Eau and ask if they will come and present to the community prior to the AGM date, and ask about the agreement, terms, etc.

- c. Court of Revision – February 22, 2020 @2pm. Chuck, Paula, Theresa and Carol to attend.
- d. Water Connection Fees & Other Charges Bylaw 238

**Motion to adopt bylaw 238 as presented, moved, seconded**  
**CARRIED**

**Motion to adopt the 2020 Application for Water Service/Connection form, moved, seconded CARRIED**

- e. Meeting date for the Auditor – Theresa will check with Dwayne. Chuck, Larry, Carol and Theresa will attend.
- f. Trustee Comments – Larry submitted a printed copy of his notes in regard to the Trustee meeting with VAID, his participation in a one day water quality meeting in Parksville, the FCU meeting that he attended with Carol, and info gathered regarding the log boom for Mike.
- g. Data Collection – Chuck discussed the data that Ken collects from the meters that are installed. There is value in continuing to collect the usage, and seasonal info. It could also be useful to Res Eau and other future projects.
- h. Motion to adjourn 7:30 p.m.

Approved By: \_\_\_\_\_ (Board Chair)

\_\_\_\_\_ (Corporate Officer)