

GILLIES BAY
IMPROVEMENT DISTRICT

Minutes of February 19, 2019, 6:30pm.

A regular meeting of the Gillies Bay Improvement District held February 19, 2019 at the Gillies Bay Fire Hall.

Present: Audrey Atkins (Chair), Jim Mason, Tara Schumacher, Danuta Kusmierk, Theresa Beech (Corporate Officer), Carol Robertson (Financial Administrator), Rob McWilliam (Fire Chief), Ken Taylor (Water Operator)

Regrets: Ken Becotte

1. CALL TO ORDER

Meeting called to order at 6:30 p.m.

2. APPROVAL OF THE AGENDA

A MOTION to approve the agenda, Moved and seconded by the Board of Trustees. CARRIED

3. ADOPTION OF MINUTES

ADOPTION OF THE MINUTES of January 9, 2019 regular meeting, Moved and seconded by the Board of Trustees. CARRIED

4. REPORTS

a) Fire Chief Report – Rob McWilliam presented his report.

- There were two incidents since the January meeting, one was a false alarm that was thought to be a structural fire but turned out to be someone burning green wood. Also, a lift assist to transport an individual from the clinic to the medivac helicopter, which the RCMP assisted with.
- Two new members have joined and one potential new member who attended practice and just needs to complete the paperwork. Therefore, the recruitment open house has been postponed until later in year.
- Nine members received their Emergency Traffic Control certification at the Sunday practice. The VAID and GB Fire Chiefs have met to discuss joint training and possibly joint purchasing opportunities.
- The GBVFDA has agreed to put an additional \$2,000.00 into equipping the SPU trailer.

b) Water Operator Report – Ken Taylor reported on the water system. The permits required for the water metering rights of way are in place. Meter installations will continue once the weather improves. The annual drinking water analysis report has been submitted and accepted by the drinking water officer. Ken completed the seasonal flush of the system with positive results. Reports of increased water pressure were noted.

c) Corporate Officer Report – Payments are steadily arriving from tax notices that were mailed out at the end of January. We are in the process of preparing for the audit. The letter of engagement from DMD has arrived. The Court of Revision date is February 23rd from 2 – 3pm. Carol, Jim and Theresa will be present. The AGM annual report will be prepared in March. Theresa asked that the reports be submitted by March 28th, to ensure enough time for printing. The snow and ice has resulted in damage to the gutters on the fire hall. Theresa has asked that Dennis Premack put them on his list of areas for automatic snow removal when needed. Rob and Theresa will discuss repairs that are needed.

5. NEW BUSINESS

a) Invitation to Lund ID – Theresa drafted a letter to the Lund ID requesting a meeting with the two Boards.

b) Culvert expense – Ken T. presented a ^{quote} budget of \$4,960.00

MOTION TO APPROVE THE EXPENSE OF UP TO \$5,000.00 TO INSTALL A CULVERT AT THE WORKS YARD, MOVED AND SECONDED **CARRIED**

c) Girl Guide lease and building – The Trustees discussed the liability issue of not having a lease in place or insurance for the building. The concern on the state of the building was also discussed.

MOTION TO CONTACT A LAWYER AND HAVE THE TENANT PROVIDE A CERTIFIED INSPECTION REPORT, AND PROOF OF INSURANCE BEFORE RENEWING THE LEASE TO PROTECT THE GB RATE PAYERS FROM POTENTIAL LOSS, MOVED AND SECONDED **CARRIED**

d) Court of Revision date – confirmed for Saturday, Feb 23rd.

e) VAID meeting – 4pm, March 27th at GB Fire Hall

f) March Board meeting postponed until March 20th.

g) Adjourn – 8:00 pm.

Approved By:  (Board Chair)

 (Corporate Officer)