



Minutes of February 14, 2018

A regular meeting of the Gillies Bay Improvement District held February 14, 2018 at the Gillies Bay Fire Hall.

Present: Audrey Atkins (Chair), Jim Mason, Linda Holmes, Ken Becotte
Theresa Beech (Corporate Officer), Carolanne White (Administrator), Ken Taylor (Water Operator),
Rob McWilliam (Deputy Chief)
Regrets: Kellie Lockhart

1. CALL TO ORDER

Meeting called to order at 4:00 p.m.

2. APPROVAL OF THE AGENDA

A MOTION to approve the agenda, Moved and seconded by the Board of Trustees. CARRIED

3. ADOPTION OF MINUTES

ADOPTION OF THE MINUTES OF 17th, January 2018 MEETING, Moved and seconded by the Board of Trustees. CARRIED

4. REPORTS

a) Fire Chief Report - Rob McWilliam gave a summary of operations; incidents, meetings, training and maintenance of equipment. The First Responder Coffee Break meetings have been informative and worthwhile.

b) Water Operator Report - Ken Taylor reported on the water Systems, which are normal for this time of year. Ken is working on the curb stop inventory and is preparing for phase one of the water metering project.

c) Corporate Officer Report - Theresa reported on the financial and administration operations.

d) Water and Joint Finance Committee Report - Ken Becotte read the report,

- It was decided to continue with the same accounting firm for the audit this year and research other accounting firms for next year.

- The AGM is set for April 25th at 7pm. Audrey will prepare a Report from the Chair.
- Ken Becotte will research compensation packages for the Fire Chief and benchmark other organizations. He will present his findings to the Board in March.
- The meeting with Selkirk has been postponed. Theresa will contact Matthias to re-schedule.
- The RCMP pays for the taxes via a PILF program (payment in lieu of taxes for federal properties), therefore they are not required to pay metered rates for their water consumption. The Water Committee discussed setting up a category for federal taxes separate from the commercial or residential rates.
- A grant for flood mitigation through UBCM. Theresa will contact the Powell River Regional District to ask for support in applying for the grant. The deadline for applications is April 13th.

5. NEW BUSINESS

a) Service agreement with KWL

Motion to approve the service agreement, moved and seconded by the Board of Trustees. Carried

b) Nomination Committee

Motion to adopt a Nomination Committee and Appoint Jim Mason as Chair, moved and seconded by the Board. Carried.

c) Tax exemption Letter

A rate payer has presented a letter dated 1996, which exempted them from paying taxes. The Finance Committee will review the bylaw at the next meeting.

d) Communication Procedures

Theresa will draft a policy on communications.

e) Letter from Rate Payer

The extender will be purchased and installed at the cost of the GBID. The Water Committee will put together a presentation for the AGM.

f) Motion to adjourn 5:00pm

Approved By:  (Board Chair)

 (Corporate Officer)