

Minutes of December 08, 2020

A Meeting of the Gillies Bay Improvement District Board of Trustees

1:00 p.m. via Zoom

Present: Chuck Childress (Chair), Paula Brunelle, Keith Franklin, Larry Dawe, Mike Schroeder, Theresa Beech (Administrator), Ken Taylor (Water Operator), Rob McWilliam (Fire Chief), Carol Robertson (Financial Administrator)

1) Call to order

Meeting called to order at 1:00 pm

Motion to approve the agenda

Motion to approve the agenda with the addition of 2 late items, moved, and seconded by the Board of Trustees, CARRIED

2) Approval of November 10, 2020 Trustee meeting

Motion to approve the November 10, 2020 meeting minutes of the Board of Trustees, moved and seconded by the Board of Trustees CARRIED

3) Reports

VFD – Rob McWilliam presented his report on activities since November 9th, 2020. The department responded to requests for medical assistance, which has prompted the need for a naloxone refresher course. Training has been ongoing until the recently updated health regulations due to COVID-19. Practices are suspended until further notice. A position for an Assistant Chief been created as part of the succession plan. Ben Reiman has been appointed to the position and will be assisting with administration duties.

Motion to approve the Fire Chief report moved, and seconded by the Board of Trustees, CARRIED

Water Operator – Ken Taylor presented his report. The inventory for the water works has been completed and verified. The Annual raw water baseline samples were submitted and came back with below guideline measurements. These will be posted on the website. The intake cleaning and inspection was completed.

Motion to approve the Water Operators report moved and seconded by the Board of Trustees CARRIED

Corporate Officer – Theresa Beech presented her administrative report. The 2021 taxation and water toll bylaws have been approved by the Ministry. Theresa attended the Coastal Water Systems Association annual conference on November along with Paula Brunelle. Theresa assisted Ken Taylor with Inventory and met with the auditor to complete spot checks on the inventory of the water system.

Motion to approve the Corporate Officer report moved, and seconded by the Board of Trustees CARRIED

- 4) New Business
 - a) Meeting Procedure bylaw amendments

Bylaw 193 Meeting Procedures was drafted in 2009 and since that time there have been a few amendments. With the COVID-19 situation the Board has also added the virtual meeting procedures and it was decided to look at drafting a new bylaw and rescinding the existing one.

Motion to table to the Finance and Governance Committee, moved and seconded by the Trustees **CARRIED**

- b) Res Eau update and Discussion

It was decided to arrange for a Zoom meeting with Res Eau and the Board in January. If Trustees are interested in touring the treatment plant at the Chlorinator, please call Ken to arrange.

- c) EFN update and discussion

Theresa and Chuck are meeting with Siobhan Robinson, Barbara Sutherland and Aimee Mitchell tomorrow and will report back to the Trustees after the meeting.

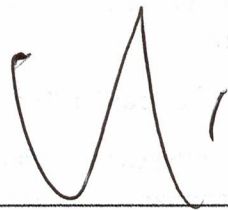
- d) Log boom discussion – Mike Schroeder

We need to talk with Selkirk re permission. Mike discussed the plan with the Trustees. Mike will contact the company that he is getting the logs from. Mike will contact Dennis to put in the anchor blocks.

- e) Spillway – Mike Schroeder

Mike and Ken have been working on a plan for the spillway repairs. Chuck will try to connect with Reiner regarding land acquisition, right of ways and access. Mike will put together information and send to the Trustees. Mike will ask Lafarge to donate fill for the road.

Motion to adjourn

Approved By:  _____ (Board Chair)

 _____ (Corporate Officer)