

GILLIES BAY  
IMPROVEMENT DISTRICT

**Minutes of December 13, 2017**

A regular meeting of the Gillies Bay Improvement District held December 13, 2017 at the Gillies Bay Fire Hall.

Present: Audrey Atkins (Chair), Linda Holmes, Jim Mason, Kellie Lockhart, Theresa Beech (Acting Corporate Officer), Carolanne White (Administrator), Ken Taylor (Water Operator), Doug Paton (Fire Chief)

Regrets: Ken Becotte

1. CALL TO ORDER

Meeting called to order at 6:30 p.m.

2. APPROVAL OF THE AGENDA

**A MOTION to approve the agenda, Moved and seconded by the Board of Trustees. CARRIED**

3. ADOPTION OF MINUTES

**ADOPTION OF THE MINUTES OF 7th of NOVEMBER 2017 MEETING, with the addition of Ken Taylor's title, Moved and seconded by the Board of Trustees. CARRIED**

4. REPORTS

a) Fire Chief Report

Doug gave a summary of operations within the Fire Department. The Fire Department as part of a live fire training exercise burnt a house on Sanderson Road that was to be demolished. The Van Anda Fire Department participated in the burn.

b) Water Operator Report

Ken Taylor gave a verbal report. Ken remarked that he is happy with the office end of the water system and the fluidity of the finances. Ken took water samples for Jurek at KWL and should hear back next week. Installation of meters should begin by February. Ken is doing inventory to determine what items he will need to move forward on the project.

c) Corporate Officer Report

Theresa gave an update of administrative issues. Arrears notices went out November 1<sup>st</sup> and as of November 12<sup>th</sup>, \$12,769.90 has been collected. There is still \$35,885.62 owing in arrears. Three disconnection notices have gone out. Water connection and service notices also went out and those funds are trickling in as well.

5. NEW BUSINESS

a.) 5270 GB Road slide

A reply letter was sent to L. Thomson. We have not heard back from her. The house next door has done some remediation and they do not have an issue. The set back is not within the allowable parameters that are set out by the Province.

b.) Water Service Connection Policy

The Water Works Committee recommend the adoption of the Water Service Connection Policy.

**Motion to approve the Water Service Connection Policy 2017 as presented, moved and seconded by the Trustees** **CARRIED**

c.) Water Meter Project-Phase One

The Water Works Committee will be tasked with determining the specifics of each phase of the project.

**Motion to approve the GBID Water Meter Project –Phase one, moved and seconded by the Trustees**

**CARRIED**

Meeting adjourned at 7:20 PM

Approved By: *C. Atkins* (Chair)

*P. Beech* (Officer)