

Minutes of February 10, 2026

**A Meeting of the Gillies Bay Improvement District Board of Trustees
4:30 p.m. at the Gillies Bay Fire Hall**

Present: Keith Franklin (Chair), Roger Kimmerly, Lisa Alcos, Carolanne White, Juanita Walton (Corporate Officer), Doug Nikirk (Operations Manager), Dave Beech (Fire Chief).

Regrets: Rolly Thorpe

Guests: Theresa Beech, Mark Lyttle, Brian Hanson, Johan Axen, Mike Corcoran.

1. Call to Order

Meeting was called to order at 4:31 pm.

2. Adoption of the Agenda

Motion to approve the agenda, as amended, moved, and seconded by the Board of Trustees.

CARRIED

3. Approval of the January 13, 2026 Board of Trustee Meeting Minutes

Motion to approve the Board of Trustee Minutes of January 13, 2026, as circulated, moved, and seconded by the Board of Trustees.

CARRIED

1. Business Arising from the Minutes

- a. PID 028-188-284 easement update

Doug spoke to the owner of this property about the proposal to relocate the water line to underneath the MOTI ROW (walkway). The owner is in favour of this option and MOTI is encouraging this option. The advantage to GBID is that we do not have to register a new ROW, that without a fence MOTI assumes liability; if we erect a fence, we assume liability. The Board would like Doug to have MOTI confirm this in writing. Doug will apply for a permit for this work next week.

Motion to relocate the water line on this property to the MOTI Right of Way.

CARRIED

- b. GBID Organizational Analysis Proposal discussion

The Board is interested in the part of the proposal which deals with the organization of the Corporate Officer and plans to discuss this further with Ken when he returns to the island in March.

2. Reports

a. Fire Chief Report

Dave presented his report and answered questions from the Trustees.

Motion to accept the Fire Chief's Report, as submitted, moved and seconded by the Board of Trustees.

CARRIED

b. Operations Manager Report

Doug presented his report and answered questions from the Trustees. There was a brief discussion regarding monitoring water flow at the dam, and the possibility of needing to release water if the level increases further. Doug also mentioned an increase in beaver and duck activity at the dam, causing an increase in turbidity.

Motion to accept the Operations Manager Report, as submitted, moved and seconded by the Board of Trustees.

CARRIED

c. Corporate Officer Report

Juanita presented her report and answered questions from the Trustees. There was a brief discussion about the ROW on Airport Road and the lawyer's request for a meeting. The Trustees would like more information before arranging a meeting. Juanita reported the RBC mistake of not re-investing interest along with the principal for GICs 0016 and 0017. RBC will be instructed to collapse the GICs and re-invest according to the original instructions, along with any interest lost during the time span. Also discussed was the re-investment of the 84,000.00 (+interest) borrowed from the Fire Department.

Motion to accept the Operations Manager Report, as presented, moved and seconded by the Board of Trustees.

CARRIED

3. New Business

a. Water Committee

i. TINSHS infrastructure collaboration

Doug gave a brief summary of the grant collaboration with TINSHS.

ii. PID 028-188-357 New Water Connection

A metered connection will be installed to this property and the property owners will be given a choice whether to be charged two flat rates or the metered rate.

iii. Gillies Bay Road Water System Expansion

Doug will be approaching the Water Users as an individual, not as an employee of GBID when he presents his proposal to the Water Users on Gillies Bay Road.

b. Finance Committee

i. Fire Department Loan Repayment Fund – re-investment options (approx. 85,711.47)

GIC quotes from RBC and FCU were discussed.

Motion to accept the FCU GIC 1-year cashable after 90 days at 2.25%.

CARRIED

ii. Capital Reserve Fund

There was a discussion about the amount needed for emergencies to always have in the reserve fund that is cashable.

Motion that we establish a policy holding 200,000.00 for an emergency reserve and revisit the amount annually.

CARRIED

iii. Wildfire Deposit

Juanita reported that the wildfire payments from 2025 were received and deposited into the GBID account.

Motion to transfer the \$9,230.00 wildfire payment deposit from the GBID account to the FD account and to disburse wildfire payments to the firefighters.

CARRIED

c. Fire Chief's Address to the Board

The Fire Chief addressed the Board regarding matters not related to the Fire Department.

d. HR Committee

Motion to go In Camera to consider HR Committee motion.

The following motion from the HR Committee is reported:

Motion to advertise the position of GBID Corporate Officer, at an hourly rate of \$28.00 - \$32.00; to be determined upon experience, with weekly hours of 24 – 28, employment to commence immediately.

CARRIED

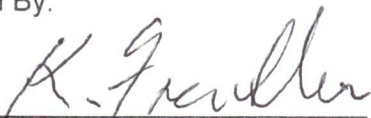
4. Proposed meeting dates for February 2026

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|-------------------------------|----------------------------|
| a. Human Resources Committee: | March 3, 2026, at 10:00 am |
| b. Water Committee: | March 3, 2026, at 11:00 am |
| c. Finance Committee: | March 4, 2026, at 4:30 pm |
| d. Board of Trustee Meeting: | March 10, 2026, at 4:30 pm |

4. Motion to adjourn at 5:49 pm.

CARRIED

Approved By:



(Board Chair)



(Corporate Officer)