

GILLIES BAY
IMPROVEMENT DISTRICT

Minutes of January 13, 2026

**A Meeting of the Gillies Bay Improvement District Board of Trustees
4:30 p.m. at the Gillies Bay Fire Hall**

Present: Keith Franklin (Chair), Roger Kimmerly, Lisa Alcos, Rolly Thorpe, Doug Nikirk (Operations manager), Dave Beech (Acting Fire Chief).

Regrets: Carolanne White, Juanita Walton (Corporate Officer)

Guest Delegate Speaker: Dan Herlily

1. Call to Order

Meeting was called to order at 4:35 pm.

2. Adoption of the Agenda

Motion to approve the agenda, as amended, moved, and seconded by the Board of Trustees.
CARRIED

3. Guest Delegate Speaker

The owner of 4850 Balsam asked to speak on the Right of Way easement on the property identified as PID 028-188-284. He stated that as nothing seemed to be moving forward with discussions with the GBID Board, that he would be digging up the waterline and capping it on February 1, 2026.

The GBID Board reiterated that the waterline easement had been removed by mistake and that they were working with their lawyer to get it rectified.

Motion that the GBID Board agrees in principle to relocate the existing waterline and apply for a new Right of Way Easement.
CARRIED

4. Approval of the December 09, 2025, Board of Trustee Meeting Minutes

Motion to adopt the Board of Trustee Minutes of December 09, 2025, as circulated, moved, and seconded by the Board of Trustees.
CARRIED

5. Business Arising from the Minutes

- a. Firefighter Special Committee

Committee met earlier in the day and had discussed Terms of Reference and an Issue Statement. The Committee proposed a second meeting for Jan. 27, 2026.

b. GBID Organizational Analysis Proposal

Discussion on streamlining the analysis by removing certain portions that weren't pertinent to the organizational parameters.

Motion that the Board of trustees meet with KB Management to discuss a more limited proposal for the organizational analysis. **CARRIED**

6. Reports

a. Fire Chief Report

Dave Beech presented the Fire Chief's Report and answered questions regarding the report.

Motion to accept the Fire Chief's Report, as submitted, moved and seconded by the Board of Trustees. **CARRIED**

b. Operations Manager Report

Doug Nikirk presented the Operation Manager's Report. Additions to the written report were:

- i. Boil Water Notice was lifted on January 8, 2026
- ii. Sometime between January 7, 2026, and January 10, 2026, unknown persons had vandalized the gate restricting access to the Cranby Lake Dam. They attached a chain to the right-side post and had attempted to pull the post down. The gate is now misaligned and can't be locked. Pictures have been taken and a vandalism report will be filed with the RCMP.
- iii. The second Dogwood Pumphouse pump has been serviced and was re-installed on Jan. 13, 2026.

Motion to accept the Operations Manager Report, as submitted, moved and seconded by the Board of Trustees. **CARRIED**

c. Corporate Officer Report

Corporate Officer report was not presented as the Corporate Officer was unable to attend the meeting.

7. New Business

a. Finance Committee Motions

Motion to renew GIC 0016 and GIC 0017, principal and interest, into a non-redeemable, 1 year term GIC. **CARRIED**

Motion to cash in GIC 0018, to be used to repay the Fire Department and the remainder to be used for Capital Projects. Reinvestment of the Fire Department repayment to be referred to the Finance Committee with consultation with the GB Fire Department. **CARRIED**

b. Water Quality and Sand Filters

The implications of the accumulated water quality data from the experimental filters were discussed.

Motion that the filter data be shared with MSR Solutions with a request that the engineers reconsider the feasibility of the slow sand filter proposal given the data on TOCs. **CARRIED**

c. HR Committee Motions

Motion to go In Camera to consider HR Committee motions. **CARRIED**

The following motion from the In Camera meeting is reported:

Motion to increase the wages of all staff with the Cost-of-Living rate of 2%, as set by CRA for 2026, retroactive to the anniversary date of the staff member. **CARRIED**

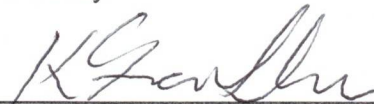
Motion that Dave Beech be appointed Fire Chief. **CARRIED**

10. Upcoming Meeting Dates.

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| a. Human Resources Committee: | February 3, 2026, at 10:00 am |
| b. Water Committee: | February 5, 2026, at 11:00 am |
| c. Finance Committee: | February 4, 2026, at 4:30 pm |
| d. Board of Trustee Meeting: | February 10, 2026, at 4:30 pm |

11. Motion to adjourn at 6:40 pm. **CARRIED**

Approved By:



(Board Chair)



(Corporate Officer)