



## **Minutes of December 9, 2025**

### **A Meeting of the Gillies Bay Improvement District Board of Trustees 4:30 p.m. at the Gillies Bay Fire Hall**

**Present:** Keith Franklin (Chair), Roger Kimmerly Lisa Alcos, Carolanne White, Rolly Thorpe, Juanita Walton (Corporate Officer), Doug Beech (Acting Fire Chief).

**Regrets:** Doug Nikirk (Operations manager)

**Guest:** Ken Becotte

#### **1. Call to Order**

Meeting was called to order at 4:30 pm.

#### **2. Adoption of the Agenda**

**Motion** to approve the agenda, as amended, moved, and seconded by the Board of Trustees.

**CARRIED**

#### **3. Approval of the November 12, 2025 Board of Trustee Meeting Minutes**

**Motion** to approve the Board of Trustee Minutes of November 12, 2025, as circulated, moved, and seconded by the Board of Trustees.

**CARRIED**

#### **4. Business Arising from the Minutes**

- a. MNP auditor – approval of contract

**Motion** that the Board of trustees authorize the Corporate Officer to sign the MNP contract.

**CARRIED**

#### **5. Reports**

- a. Fire Chief's Report

Dave Beech presented the Fire Chief's Report and answered questions regarding the brush fire on School Road and Powell River Fire Department involvement with fires on Texada Island.

**Motion** to accept the Fire Chief's Report, as submitted, moved and seconded by the Board of Trustees.

**CARRIED**

- b. Operations Manager's Report

Juanita added to the Operation Manager's Report, by bringing the Trustees up to date on the recent Boil Water Notice; it being due to a failure at the chlorinator. The repair is under investigation. There

was a discussion regarding Doug's request to reallocate the 24,000.00 budgeted for MSR, to be used to cover the Boom Installation and any parts needed for the water line upgrades to be purchased in 2025. The Board is not in favour of this request and would like to discuss the budget further with Doug at the next Finance meeting. There was also a discussion about being more proactive with reclaiming sites after upgrades have been completed. It was also discussed whether we should purchase a new altitude valve at the reservoir, as it is shut off due to a malfunction. Dave (Acting Fire Chief) would like to coordinate with Doug to test it's use during fire suppression.

**Motion** to accept the Operations Manager Report, as submitted, moved and seconded by the Board of Trustees. **CARRIED**

c. Corporate Officer's Report

Juanita presented the Corporate Officer's Report and answered questions from the Trustees regarding a ratepayer in arrears, as well as harassment of this ratepayer and security at the fire hall. The Trustees have directed the water be shut off and a lien placed against the property in question. The date for Court of Revision has been set for February 14, 2026 10:00 am to 1:00 pm. Lisa Alcos and Carolanne White will be the Trustees in attendance.

**Motion** to accept the Corporate Officer's Report, as submitted, moved and seconded by the Board of Trustees. **CARRIED**

## 6. New Business

a. Finance Committee Motions

Motion to recommend to the Board of Trustees that the historic honorariums and seasonal disbursements be paid. **CARRIED**

The motion was amended to delete the word firefighters, as the motion was intended to include Trustees and staff.

**Motion** to recommend to the Board of Trustees that the acting chief of GBVFD make a report to the board on an accurate determination of the present compliance with our service level including credentialed training of all active firefighters within the department, as soon as possible and before January 31, 2026. Secondly, report on the status of the training plan for all firefighters for 2026.

**DEFEATED**

There was a discussion with Dave Beech regarding the service level of the Fire Department, that there needs to be evidence that we are qualified for interior rescue and that a new bylaw needs to be drafted about the FD service level. The safety of the firefighters, the liability of the Trustees and documentation was emphasized. There was a question regarding whether we should stay as an interior fire service. The Trustees would like a report from the Dave regarding the status of the training plan, a monthly update of training and a training schedule framework. There was also discussion about presenting a laid-out plan to the community at the AGM.

b. Consultation committee for fire service

There was a discussion regarding setting up a committee for the recruitment and retention of firefighters and that this committee prepare a report for the AGM.

**Motion** to create a special committee to consider proposals for recruitment, retention and development of the firefighters, with Lisa Alcos as chair and the Acting Fire Chief and a member of the Firefighter's Association as members of the committee. **CARRIED**

c. GBID Organizational Analysis Proposal

There was a brief discussion regarding the proposal, which came out of a discussion of the HR Committee. It was noted that this analysis would cause more work for the Corporate Officer and that there were time sensitive issues. Further discussion will take place at the next HR Committee.

d. Petition to Ministry of Housing and Municipal Affairs

**Motion** to support this petition as circulated and authorize Keith Franklin to be the authorized signor.  
**CARRIED**

**7. Upcoming Meeting Dates.**

- |                               |                             |
|-------------------------------|-----------------------------|
| a. Human Resources Committee: | January 6, 2026 at 10:00 am |
| b. Water Committee:           | January 6, 2025 at 11:00 am |
| c. Finance Committee:         | January 7, 2025 at 4:30     |
| d. Board of Trustee Meeting:  | January 13, 2025 at 4:30 pm |

**8. Motion to adjourn at 6:34 pm.**

**CARRIED**

Approved By:

  
\_\_\_\_\_  
(Board Chair)

  
\_\_\_\_\_  
(Corporate Officer)