

**Minutes of June 17, 2025**

**A Meeting of the Gillies Bay Improvement District Board of Trustees  
4:30 p.m. at the Gillies Bay Fire Hall**

**Present:** Roger Kimmerly (Chair), Keith Franklin, Rolly Thorpe, Lisa Alcos, Mike Corcoran (Fire Chief), Carolyn Walton-Kay

Regrets: Carolanne White, Doug Nikirk, Juanita Walton

**1. Call to Order**

Meeting called to order at 4:30p.m.

**2. Adoption to Approve the Agenda**

Additions:

- a. Legislative Assembly's Budget 2026
- b. Street Signs

Motion to approve the agenda, as amended, moved, and seconded by the Board of Trustees.

**CARRIED**

**3. Approval of the May 20, 2025 Board of Trustee Meeting Minutes**

Motion to approve the Board of Trustee Minutes of May 20, 2025, as presented, moved, and seconded by the Board of Trustees

**CARRIED**

**4. Business Arising from the Minutes**

- a. Saddle/Valve/Curbstop Replacement Project

The Board of Trustees decided to wait for Doug's input before arriving at a decision.

**5. Reports**

- a. Fire Chief's Report

The Koboto is close to being ready for service. A search is underway for a trailer, which will cost around \$10-12,000. The Kuboto needs to also be outfitted with three small first aid kits, and an AED.

No. 71 truck repairs have been completed and will be used for forestry calls, with the goal to leave the newer No. 73 in Gillies Bay, unless there is a two-alarm fire.

The management of the air packs will be reconfigured to ensure their upkeep.  
There are plans to paint the front of the fire hall.

Gillies Bay had a quiet month for callouts.

**Motion** to accept the verbal Fire Chief's Report, moved and seconded by the Board of Trustees.

**CARRIED**

- b. Operations Manager's Report

**Motion** to accept the Operations Manager Report as submitted, moved and seconded by the Board of Trustees.

**CARRIED**

- c. Corporate Officer's Report – None Presented

## **6. New Business**

- a. Selkirk Proposal

**Motion** to pursue a joint initiative with Selkirk to improve water quality of Cranby Lake with forestry practices, if possible.

**CARRIED**

- b. Finance Officer

**Motion** that Heidi Sorichta be appointed Finance Officer and be approved for signing authority.

The Board of Trustees agree in principle but first would like Bylaws to be created for Corporate Officer (s.695) and Corporate Finance Officer (s.696) for Improvement District. One Bylaw for both governed in s.699.

- c. Right of Way: New Water Tank

**Motion** that we allocate money from the reserve fund for a Geotech survey of the ROW.

Board of Trustees agree in principle, however, would prefer to wait until the Right of Way is established.

- d. Fire Chief Expenditure Proposals

- i. Use of FD Reserve Fund for Expenditures:

**Motion** to allocate \$47,000 from the Fire Department Reserve Fund to fund the FD expenditures.

The Board of Trustees agree in principle to allocate \$47,000, however, would like to see the capital vs maintenance budget breakdown first before allocating funds from FD Reserve.

- ii. Re-allocation of BC Hydro \$5000 grant.

**Motion** to re-allocate the BC Hydro \$5000 grant to purchase a gas detector for the Fire Department.

**CARRIED**

- e. Street Signs

Mike discussed the difficulty of locating addresses during callouts due to incomplete street signs at intersections.

**Motion** to draft a letter from the Fire Chief and Chair to BC Highways requesting both street names are added to all street poles at each intersection, highlighting the safety aspect. **CARRIED**

### 8. Legislative Assembly's Budget 2026

Lisa discussed the Legislative Assembly's Budget 2026, which was brought to GBID's attention via an email from Jane Waterman. Although the deadline has passed, GBID might want to be prepared for next year. To be further discussed at the June 25<sup>th</sup> meeting.

### 9. Proposed Meeting Dates for July, 2025.

- |    |                            |                          |
|----|----------------------------|--------------------------|
| a. | Human Resources Committee: | July 8, 2025 at 10:00 am |
| b. | Water Committee:           | July 8, 2025 at 11:00 am |
| c. | Finance Committee:         | July 9, 2025 at 4:30 pm  |
| d. | Board of Trustee Meeting:  | July 15, 2025 at 4:30 pm |

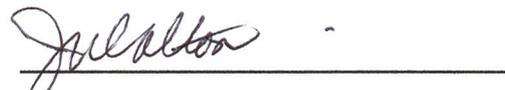
The Board of Trustees agreed to meet in August, but with a light agenda that will include a starting discussion regarding next year's budget.

**10. Motion** to adjourn at 5:11 pm.

**CARRIED**

Approved By:

  
\_\_\_\_\_  
(Board Chair)

  
\_\_\_\_\_  
(Corporate Officer)