

**Minutes of May 20, 2025**

**A Meeting of the Gillies Bay Improvement District Board of Trustees  
4:30 p.m. at the Gillies Bay Fire Hall**

**Present:** Roger Kimmerly (Chair), Keith Franklin, Rolly Thorpe, Carolanne White, Lisa Alcos, Juanita Walton (Corporate Officer), Doug Nikirk (Operations Manager), Mike Corcoran (Fire Chief).

**1. Call to Order**

Meeting called to order at 4:36 p.m.

**2. Adoption to Approve the Agenda**

Motion to approve the agenda, as amended, moved, and seconded by the Board of Trustees.

**CARRIED**

**3. Approval of the April 15, 2025 Board of Trustee Meeting Minutes**

Motion to approve the Board of Trustee Minutes of April 15, 2025, as presented, moved, and seconded by the Board of Trustees

**CARRIED**

**4. Approval of the May 4, 2025 Minutes to Elect the Board Chair**

The minutes of the meeting were read. Roger was elected as Board Chair, immediately following the 2025 AGM. Present were Roger Kimmerly (Chair), Keith Franklin, Rolly Thorpe, Carolanne White, Lisa Alcos, and Juanita Walton (Corporate Officer).

Motion to approve the May 4, 2025 Minutes.

**CARRIED**

The remainder of the meeting was conducted out of sequence.

**5. Business Arising from the Minutes**

a. Sand Filtration Update

The Board discussed the difficulty of sourcing a BC lab for testing, and potential labs were recommended by Carolanne.

Motion to approve the costs of testing for organic compounds.

**CARRIED**

**6. Reports**

a. Fire Chief's Report

**Motion** to accept the Fire Chief's Report, moved and seconded by the Board of Trustees.

**CARRIED**

- b. Operations Manager's Report

**Motion** to accept the Operations Manager Report, moved and seconded by the Board of Trustees.

**CARRIED**

- c. Corporate Officer's Report

**Motion** to accept the Corporate Officer Report, moved and seconded by the Board of Trustees.

**CARRIED**

## **7. New Business**

- a. Discussion of issues raised at the AGM

The Board of Trustees discussed the comments and issues raised at the AGM. It was agreed that the AGM went well, the questions raised were valid, and the arrangement of the chairs in a circle supported good conversation. Ideas for next year were to repeat the arrangement of the circle, and to have a slide show outlining the history of rates to show the proposed 5–10 year rate plan. It was suggested that the Fire Chief also have a slide show, outlining the true cost of fire suppression in Gillies Bay.

- b. Right of Way: Highways and Transportation Permit

The Board of Trustees discussed the issue that has come to light recently, that GBID does not have a permit registered with Ministry of Transportation and Transit to have our water lines within the road allowance.

**Motion** to start the process to satisfy Ministry of Transportation and Transit, to register our water lines.

**CARRIED**

- c. Short-term or Interest-Bearing Account

The Board of Trustees agreed to move 100,000.00 to a 90-day non-redeemable RBC GIC at 2.8%. Juanita will verify current cash flow to the Board by email.

- d. Water Usage During Fire – Residents Outside of Water District

It was discussed that GBID consider charging non-GBID property owners for the use of our water for fire suppression on their properties. Pumping water increases turbidity, uses up our chlorine, change water pressure, and causes further stress on the water lines. Discussion occurred about charging by cu metre and the potential of difficulty of collecting.

It was agreed to consider charging for water use inside fire district/outside water district when reviewing bylaws.

- e. Credit Card Request for Fire Chief

It was discussed that the Fire Chief have a credit card to simplify the purchase of items for the Fire Department.

**Motion** that we authorize a credit card for the Fire Chief with a limit of 10,000.00.

**CARRIED**

- f. Fire Department Special Donation Account

This item is referred to the next Finance & Governance Meeting.

g. Dam Technical Expert

Doug Nikirk reported that the Dam Inspection Report is ready, but waiting to hear back from Binod Achary, Dam Safety Officer, as to whom to name as local dam technical expert.

h. Gas Detector for Confined Spaces

Motion to purchase a gas multi-gas detector for the Fire Department; to be also used for reservoir confined-space tank cleaning. **CARRIED**

i. Discussion of Randene Neill (Minister of Water) Meeting of May 16

Roger Kimmerly gave an overview of the zoom meeting with Randene. The message from all IDs was the unfairness of IDs not having access to grants, and that the IDs should keep the pressure on.

Doug Nirkirk suggested that we invite Randene to tour GBID and VAID water systems. VAID will be asked for participation and a letter to Randene will be sent.

Roger also suggested that we establish a Grants Committee, with Doug Nikirk as staff support. The Committee would only meet when minutes are needed. Keith Franklin, Carolanne White and Doug Nikirk expressed interest. Roger volunteered to be first chair, to get the Committee going, until another trustee came forward. Terms of Reference would be established at the next Board of Trustees Meeting.

**Motion** that we form a Grants Committee, first chair being Roger Kimmerly. **CARRIED**

j. Website Policy

Keith Franklin reported that the website needs attention. There is old information that needs updating. Juanita Walton agreed and will bring the website update project higher up the list of priorities.

k. Lawncare Tender

Two lawncare tenders were received; one for 3150.00 and one for 1000.00.

**Motion** to approve 1000.00 lawncare bid. **CARRIED**

l. Express Lines

Roger Kimmerly presented a possible article for the Express Lines, regarding an overview of the AGM. It was agreed to submit Carolanne White's edited version.

It was also agreed that all monthly meetings, Board and Committees should be in the Express Lines calendar. Juanita Walton will follow this up and submit these dates monthly.

## 8. Proposed Meeting Dates for June

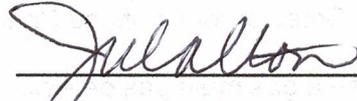
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|-------------------------------|----------------------------|
| a. Human Resources Committee: | June 10, 2025 at 10:00 am  |
| b. Water Committee:           | June 10, 2025 at 11:00 am  |
| c. Finance Committee:         | June 11, 2025 at 4:30      |
| d. Board of Trustee Meeting:  | June 17, 2025 at 4:30 p.m. |

9. Motion to adjourn at 6:10 pm.

**CARRIED**

Approved By:

  
\_\_\_\_\_  
(Board Chair)

  
\_\_\_\_\_  
(Corporate Officer)