



GILLIES BAY
IMPROVEMENT DISTRICT

Minutes of April 15, 2025

**A Meeting of the Gillies Bay Improvement District Board of Trustees
4:30 p.m. at the Gillies Bay Fire Hall**

Present: Roger Kimmerly (Chair), Keith Franklin, Rolly Thorpe, Carolanne White, Carolyn Walton (Administrator).

Regrets: Juanita Walton (Corporate Officer), Lisa Alcos, Mike Corcoran (Fire Chief), Doug Nikirk (Operations Manager)

1. Call to Order

Meeting called to order at 4:30 p.m.

2. Adoption to Approve the Agenda

Motion to approve the agenda, moved, and seconded by the Board of Trustees. **CARRIED**

3. Approval of the March 18, 2025 Board of Trustee Meeting Minutes

Motion to approve the Board of Trustee Minutes of March 18, 2025, as presented, moved, and seconded by the Board of Trustees

CARRIED

4. Business Arising from the Minutes

a. Future of Workshop

Motion to approve that is no action is required with the Workshop at this time and the door will be left as is until a decision is made.

CARRIED

b. Sand Filtration Update

The Board discussed out of sequence. The delivery of suitable sand for the pilot project became complex but was resolved by Keith with the approval of the Board.

c. AGM Draft Trustee Report

Motion to add a section to the Report about the Fire Department, to acknowledge the new Fire Chief, Mike Corcoran, to thank former Fire Chief Rob McWilliam for his years of exemplary service, and that we look forward to Mike's plans in furthering the improvement of the Fire Department and volunteer training.

CARRIED

d. Bylaw 259 Proposal: Water Connection Bylaw

The Board emphasized the need for proper water pressure and fire hydrants. The Board noted that the Bylaw already provides authority for meter installation up to 1000 metres to the nearest connection. TINSHS is already planning four units immediately, with more later, so pipe installation should prepare for the larger development.

Motion to seek input from the Fire Department regarding fire hydrant requirements, specifically whether one or two would be needed. **CARRIED**

5. Reports

a. Fire Chief Report

Motion to accept the Fire Chief's Report, moved and seconded by the Board of Trustees. **CARRIED**

b. Operations Manager Report

Motion to accept the Operations Manager Report, moved and seconded by the Board of Trustees. **CARRIED**

c. Corporate Officer Report

Motion to accept the Corporate Officer Report, moved and seconded by the Board of Trustees. **CARRIED**

6. New Business

a. \$50,000 Loan Repayment to Fire Department

The Board discussed the loan repayment was always anticipated when the tax money was received.

Motion to repay \$50,000 loan to the Fire Department. **CARRIED**

b. Short-term Revenue or Interest-Bearing Account

Motion to recommend to the Board of Trustees to transfer \$100,000.00 into a short-term revenue or interest-bearing account. **CARRIED**

c. Internal Audit of Water Connections

The Board discussed future meter installations and public communication to display fairness between commercial and residential users. At this time a very sensitive audit needs to be conducted to identify commercial users who are currently listed as residential. This notion of water usage fairness, as well as water leakage, will set the tone with the public. The Board suggested monitoring the water meters already installed on Sanderson Road, once during the summer, and once again during the winter to assist with determining average water usage.

No Motion, however, there is a general approval of the process and recognition of the sensitive nature within the community going forward.

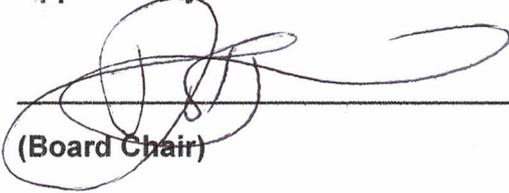
7. Proposed meeting dates for May

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|-------------------------------|---------------------------|
| a. Human Resources Committee: | May 13, 2025 at 10:00 am |
| b. Water Committee: | May 13, 2025 at 11:00 am |
| c. Finance Committee: | May 14, 2025 at 4:30 |
| d. Board of Trustee Meeting: | May 20, 2025 at 4:30 p.m. |

8. Motion to adjourn at 4:46 pm

CARRIED

Approved By:



(Board Chair)



(Corporate Officer)