

GILLIES BAY  
IMPROVEMENT DISTRICT

**Minutes of July 23, 2024**

A Meeting of the Gillies Bay Improvement District Board of Trustees  
4:30 p.m. at the Gillies Bay Fire Hall

**Present:** Roger Kimmerly (Chair) Lisa Alcos, Rolly Thorpe, Carolanne White, Keith Franklin  
Rob McWilliam (Fire Chief), Theresa Beech (Administrator), George Kapetanakis (Water Operator), Courtney  
Thomas (Bookkeeper)

**Guest:** Larry Dawe

1) Call to order.

Meeting called to order at 4:30 p.m.

2) Motion to approve the agenda.

**Motion** to approve the agenda, moved, and seconded by the Board of Trustees,

**CARRIED**

3) Approval of the June 11, 2024, Trustee meeting minutes

**Motion** to approve the Board of Trustee Minutes of June 11, 2024, as presented, moved, and seconded by the  
Board of Trustees

**CARRIED**

a) Business Arising from the minutes.

None

4) Reports

**VFD Report** – Rob McWilliams presented the Fire Chief report and answered the Trustees questions.

**Motion** to accept the Fire Chief report moved, and seconded by the Board of Trustees

**CARRIED**

**Water Operator**- George Kapetanakis presented the Water Operator report.

Discussions regarding a beaver that has done damage at the spillway took place. The beaver has been trapped and removed. The damage put the GBID on a boil water notice. George has been flushing the entire system and turbidity has improved. George also reported on the work that he has been doing with the sand filtration pilot study. Carolanne will reach out to her contacts for samples of washed sand. The Trustees inquired if a siphon or pump could assist in cleaning the debris at the spillway. This will be researched and brought back to the next meeting.

**Motion** to accept the Water Operators report moved and seconded by the Board of Trustees

**CARRIED**

**Corporate Officer Report** – Theresa presented the administrative report.

**Motion** to accept the Corporate Officer report moved and seconded by the Board of Trustees

**CARRIED**

New Business

**a. HR Committee Motions**

**Motion** to begin the hiring process for a new Corporate Officer and publish the posting in the Express Lines, the Powell River Peak, and on the Texada Community facebook page, moved and seconded by the Board of Trustees **CARRIED**

**Motion** to approve a \$4,000.00 increase in the 2024 admin wages budget for the new hire training, moved and seconded by the Board of Trustees **CARRIED**

**b. Shelter Point Users Group letter**

The Trustees have received a letter from the Hoggan Springs water users requesting a meeting to answer questions regarding the expansion proposal. The Trustees will wait until the initial deadline of July 31<sup>st</sup> and then bring the item back to the August meeting.

**c. Status of Beaver trapping**

The beaver has been trapped and removed. The trap is still in place and being monitored.

**d. Spillway Repairs**

Christopher Gordon completed a field assessment of the spillway structure. He provided the Trustees with a cost estimate and plan for the repairs. The type of wood used was discussed. The Trustees recommended using fir.

**Motion** to approve an expenditure up to \$5,000.00 for the spillway repairs, moved and seconded by the Board of Trustees **CARRIED**

**e. Report of Sand Filtration Project**

Keith reported on the progress of the Pilot Project. They are waiting for the biofilm to develop.

**f. Email from Lawyer**

The Trustees discussed the email that the CO received from the lawyer. Theresa will respond as per their instructions.

**Meeting Dates**

- i. Human Resources Committee Tuesday, August 6, 2024 @ 10:00 am
- ii. Finance Committee – Tuesday, August 6th, 2024 @ 4:30 pm
- iii. Water Committee – Thursday, August 8, 2024 @ 10:00 a.m.
- iv. Board of Trustee Meeting – Tuesday, August 13th, 2024 @ 4:30 p.m.

**Motion to adjourn** – 6:10 p.m.

Approved By: \_\_\_\_\_ (Board Chair)

\_\_\_\_\_ (Corporate Officer)