

GILLIES BAY
IMPROVEMENT DISTRICT

Minutes of August 13, 2024

A Meeting of the Gillies Bay Improvement District Board of Trustees
4:30 p.m. at the Gillies Bay Fire Hall

Present: Roger Kimmerly (Chair) Lisa Alcos, Rolly Thorpe, Carolanne White, Rob McWilliam (Fire Chief), Theresa Beech (Administrator), George Kapetanakis (Water Operator), Christopher Gordon (Backup Water Operator), Courtney Thomas (Bookkeeper)

Regrets: Keith Franklin

Guest: Larry Dawe

1) Call to order.

Meeting called to order at 4:30 p.m.

2) Motion to approve the agenda.

Motion to approve the agenda, moved, and seconded by the Board of Trustees,

CARRIED

3) Approval of the July 23, 2024, Trustee meeting minutes

Motion to approve the Board of Trustee Minutes of July 23, 2024, as presented, moved, and seconded by the Board of Trustees

CARRIED

a) Business Arising from the minutes.

Spillway repair discussion took place. Christopher sent a letter to the Dam Inspector. We are waiting to hear back from him. A back up plan was discussed as well.

Motion that there be a back up plan to secure the weir at the spillway prior to the fall rains, moved and seconded by the Board of Trustees

CARRIED

Christopher also brought up the discussion of having an engineering company doing a design build for other water repair projects. This will go to the Water Committee to discuss, and the finance committee to look at the costs.

4) Reports

VFD Report – Rob McWilliam presented the Fire Chief report. A meeting with the Selkirk Mountain Forest Manager took place to discuss wildfires and how they can work together. Roger commented that he was pleased that they are working together. Rob also reported on the new Fire Safety Act that came into effect August 1st. There is no reference to Improvement Districts in the Act.

Motion to accept the Fire Chief report moved, and seconded by the Board of Trustees

CARRIED

Water Operator- George Kapetanakis presented the Water Operator report.

George relayed information about the turbidity issue that is occurring, and the possibility of another beaver. Roger asked George three questions.

- What is the most important issue that we should look at in the context of the whole water works?
George's answer was turbidity.
- What is the highest risk or danger to the public with a failure of the system?
George's answer was dam failure, specifically at the spillway, due most likely to an atmospheric river.
- The valve failure that resulted in the water main leak. How do we fix them and how urgent is it?
The answer was excavating to replace the valves, which cost \$700.00 each and there are approximately 50 of them.

The Water committee will identify the valve replacements in the capital replacement plan.

Motion to accept the Water Operators report moved and seconded by the Board of Trustees **CARRIED**

Corporate Officer Report – Theresa presented the administrative report.

Motion to accept the Corporate Officer report moved and seconded by the Board of Trustees **CARRIED**

New Business

a. Finance Committee Motions

Motion to approve moving \$50,000. From the VFD account to the GBID operating account temporarily to cover operating costs for the remainder of 2024 **CARRIED**

Motion to approve an expenditure of up to \$4,000.00 to purchase a utility trailer for the water operator's use **DEFEATED**

George reconsidered the utility trailer and decided it wouldn't be used enough to justify the cost.

b. Water Committee Motions

Shelter Point Users Response – A letter will be drafted to send to the SP Users letting them know the results of the responses that were received. Also, letting them know of the Hoggan's Spring request for a meeting. The Trustees will be happy to meet and extend the deadline for the response. The letter will be circulated to the Trustees for input prior to sending it out.

George had presented a quote from Coast Hydro to the Water Committee. The quote was for cleaning the intake with a diver who will use a hydrovac truck with a 50ft hose to clean and vacuum the debris that is contributing to the high turbidity.

Motion to approve the cleaning of the intake and surrounding area and approve the costs associated with it, moved and seconded by the Board **CARRIED**

c. Boil Water Notification Procedure

Theresa presented the updated Boil Water Notification Procedure.

Motion to approve the Boil Water Notification Procedure document as presented, moved and seconded by the Board of Trustees **CARRIED**

Meeting Dates

- i. Human Resources Committee - TBD
- ii. Finance Committee – Tuesday, September 3rd, 2024 @ 4:30 pm
- iii. Water Committee – TBD
- iv. Board of Trustee Meeting – Tuesday, September 17th, 2024 @ 4:30 p.m.

Motion to adjourn – 6:30 p.m.

Approved By:  _____ (Board Chair)

 _____ (Corporate Officer)