

Minutes of November 19, 2024

A Meeting of the Gillies Bay Improvement District Board of Trustees
4:30 p.m. at the Gillies Bay Fire Hall

Present: Keith Franklin, Rolly Thorpe, Carolanne White, Lisa Alcos, Rob McWilliam (Fire Chief), Theresa Beech (Administrator), George Kapetanakis (Water Operator), Juanita Walton (CO in Training)

Regrets: Roger Kimmerly

Guests: Larry Dawe

1) Appointment of Acting Chair

Motion to appoint Keith Franklin as the Acting Chair, moved and seconded by the Board of Trustees

CARRIED

2) Call to order.

Meeting called to order at 4:37 p.m.

3) Motion to approve the agenda.

Motion to approve the agenda, moved, and seconded by the Board of Trustees.

CARRIED

4) Approval of the October 15, 2024, Trustee Meeting Minutes

Motion to approve the Board of Trustee Minutes of October 15, 2024, as presented, moved, and seconded by the Board of Trustees

CARRIED

a) Business Arising from the minutes.

i) Log Boom

The Trustees discussed the possibility of LaFarge supplying the logs for the log boom project. Negotiation is ongoing.

ii) Meeting with Selkirk re: tree removal at dam

The trustees discussed the meeting with Stephan Metzger of Selkirk, regarding the selective removal of alder trees on the right of way at the dam and the possibility of a collaboration with the community.

5) Reports

- a. **VFD Report** – Rob McWilliam presented the Fire Chief report.

Motion to accept the Fire Chief report moved, and seconded by the Board of Trustees **CARRIED**

- b. **Water Operator-** George presented the Water Operator report and answered questions from the Trustees.

- i. **Balsam Water Leak**

No report on the Water Leak was presented at this time.

Motion to accept the Water Operator's report moved and seconded by the Board of Trustees

CARRIED

- c. **Corporate Officer Report**

- i. Theresa presented the administrative report.

- ii. **Balsam Water Leak** – Juanita presented a report on the Water Leak on Balsam

Motion to accept the Corporate Officer's report moved and seconded by the Board of Trustees.

CARRIED

6) New Business

- a. **HR Committee Motion**

Motion to adopt the Corporate Officer Core Competencies document

CARRIED

- b. **Finance Committee Motion**

Motion to disburse honorariums and seasonal disbursements

CARRIED

- c. **UBCM email**

UBCM requested participation in a position paper regarding the difficulty of Improvement Districts receiving funding. The Board of Trustees agreed to participate in the project. A draft document will be prepared by the CO and sent to the Trustees for input.

- d. **Check in list - Roger**

1. Status of purchase of right-of-way for new water tank; also, possible change of some right-of-way to ownership.

The Board of Trustees discussed the acquisition of right of way for future water tank needs and the potential for a filtration system.

2. Discussion of the old fire hall and thrift shop property - what do we want in the long term.

The Board discussed the sale of the old fire hall, and the purchase of a trailer to be placed at the chlorinator, which would serve as storage, office and washroom for the Water Operator.

3. Possible survey of water users as to point of use filtration and purification systems. The Trustees in attendance agreed that providing filtration and purification systems for homeowners was not something that the GBID would want to do. Further discussion on the reasoning behind the survey to take place at a future meeting.

4. Possible maintenance issues for the fire hall - annual checklist etc.

Theresa related that the fire hall needs regular maintenance and for a checklist to be created. This may be a job for the new Operations Manager.

5. Discussion around possible grant monies for (a) water purification, (b) smaller matters such as bush clearing over our pipelines.

This will be discussed at a future meeting.

6. Discussion around water meters; (a) new connections, (b) use of existing store of "old" uninstalled meters.

The Board discussed the issue with the digital meters having a shelf life and whether they can still be used for water conservation.

7. Water release policy at the dam, considering fish and the health of the lake.

The Board discussed whether we need to be concerned about the fish. It was pointed out that the Environmental Flow Needs Assessment had no concerns about the fish but were concerned about turtles. The water operator is supposed to be documenting any sign of turtle activity in the lake.

8. Public information strategy re: express lines.

This will be discussed at future meetings.

7) Proposed meeting dates for December 2024

- i. Water Committee – January
- ii. Finance Committee – January
- iii. Human Resources Committee – January
- iv. Board of Trustee Meeting – December 17th, 2024 @ 4:30 p.m., followed by a Christmas Gathering.

Motion to adjourn at 6:04.

Approved By: _____ (Board Chair)

_____ (Corporate Officer)