



## Annual General Meeting of the Gillies Bay Improvement District

Sunday, May 7, 2023, at the Gillies Bay Fire Hall

**Present:** Chuck Childress (Chair), Keith Franklin, Larry Dawe, Rolly Thorpe, Roger Kimmerly, Theresa Beech (Corporate Officer), Carol Robertson (Financial Administrator), Rob McWilliam (Fire Chief), George Kapetanakis (Water Operator)

**Guest:** Dwayne Dunn (Auditor)

**Community Members:** 24

1. **CALL TO ORDER**

Meeting was called to order at 1:45 p.m.

2. **ADOPTION OF AGENDA**

**MOVED and SECONDED by the Board of Trustees.**

**CARRIED**

3. **RECOGNITION OF PAST GBID TRUSTEES**

Introduction of Trustees and staff and recognition of past Trustees took place. In recognition the Gillies Bay Improvement District's 60<sup>th</sup> Anniversary.

4. **AUDITED FINANCIAL REPORT – Dwayne Dunn; DMD Chartered Accounting Firm**

Dwayne Dunn gave a verbal report of the financial position of GBID, and then took questions from the community members.

**a. MOTION** to approve 2022 audited financials.

**MOVED** by Jim Mason and **SECONDED** by Paula Brunelle

**CARRIED**

**b. MOTION** to appoint DMD Accounting Firm as 2023 auditor.

**MOVED** by Irene Kyle, **SECONDED** by Jim Mason

**CARRIED**

5. **ADOPTION OF MINUTES** of May 28, 2022, Annual General Meeting

**MOVED** by Kathy Kirk and **SECONDED** by Paula Brunelle

**CARRIED**

6. **REPORT FROM THE BOARD OF TRUSTEES CHAIR – Chuck Childress**

Chuck Childress reported that the GBID does not meet the Provincial Drinking Water Standards. The GBID has applied for grants to upgrade the water system but has not been successful. The volume of water is not an issue, the quality of the water is. Future public meetings will be planned to look at

options and costs. A survey and appraisal have already been done on the property that we are needing to upgrade the system. The property belongs to Selkirk Forestry. An offer for a Statutory Right of Way has been presented to them as well, and we are waiting for a reply on that offer. A couple of groups has requested expansion of the system. A Capital Expenditure Charges Bylaw was developed and has been approved by the Ministry. Our updated water license is sufficient for the proposed growth of the system.

**Motion** to accept the Board Chair Report, MOVED and SECONDED by the Board of Trustees

**CARRIED**

a. **RESOLUTION**

The Board of Trustee presented the following motion to the community members.

**Resolution:** Be it resolved that the GBID will continue to plan for both the purification of water acceptable to Coastal Health and the expansion of water service to Shelter Point Park as a priority. Moved and seconded by the Board of Trustees.

**CARRIED**

7 **TRUSTEE HONORARIUM – Corporate Officer**

**Motion** to keep the Board of Trustees Honorarium at \$400.00 annually per Trustee, MOVED by Kathy Kirk and SECONDED by Jim Mason

**CARRIED**

8. **REPORT FROM THE FIRE CHIEF**

Rob McWilliam reported on the operations of the Fire Department. Rob encouraged the members attending to sign up for the qathet Regional District Emergency Alert System. The current membership is eighteen plus the Chief. The total calls in 2022 for the VFD was 67, four of them were structure fires. Most of the calls were first responder calls. Eight (8) members of the department are now fully licensed First Responders. The department now has a low angle rope rescue program. Equipment has been secured and training has begun for a 4-member team. A Community Emergency Preparedness grant was awarded the department in the amount of \$24,426.00. This is for training and equipment. Rob concluded his report by acknowledging the passing of retired Fire Chief, Doug Paton, and his valuable contribution to the community.

**MOTION** to accept the Fire Chief’s report, Moved and Seconded by the Board of Trustees

**CARRIED**

9. **Fire Chief’s Honorarium**

MOTION to Increase the Fire Chief’s Honorarium to \$6,000 annually. MOVED by Jim Cairns, SECONDED by Ben Reiman

**CARRIED**

10. **WATER OPERATOR REPORT**

George Kapetanakis reported on the Water Works for the GBID. In 2022 the water works treated and delivered 70,749 cubic meters of water to 248 connections. George discussed the treatment and reporting requirements for the system and other aspects of his role.

**Motion** to accept the Water Operator’s Report, MOVED and SECONDED by the Trustees

**CARRIED**

11. **TRUSTEE ELECTION – Returning Officer, Rob McWilliam**

Two Trustee terms were up for re-election. Advertising for the AGM and Trustee vacancies were advertised in the April and May edition of the Express Lines, as well as posted online and on community notice boards. Nominations were accepted until April 28th. No nominations were submitted for the three-year terms, and therefore Rolly Thorpe and Roger Kimmerly were re-elected by acclamation for three-year terms.

12. **QUESTIONS FROM THE FLOOR –**

The Board answered questions from the Community members.

**MOTION TO ADJOURN – 3:15 pm.**

Approved By: \_\_\_\_\_(Chair)

\_\_\_\_\_ (Officer)