



Annual General Meeting of the Gillies Bay Improvement District

Saturday, May 28, 2022, at the Gillies Bay Fire Hall

Present: Chuck Childress (Chair), Keith Franklin, Larry Dawe, Theresa Beech (Corporate Officer), Carol Robertson (Financial Administrator), Rob McWilliam (Fire Chief), Ken Taylor (Water Operator)
Dwayne Dunn (Auditor)
Community Members – 5

1. **CALL TO ORDER**

Meeting was called to order at 1:30 p.m.

2. **ADOPTION OF AGENDA**

MOVED and SECONDED with the addition of item #10, by the Board of Trustees. CARRIED

3. **ADOPTION OF MINUTES** of August 8, 2021, Annual General Meeting

MOVED and SECONDED by the Board of Trustees CARRIED

4. **AUDITED FINANCIAL REPORT – Dwayne Dunn; DMD Chartered Accounting Firm**

Dwayne Dunn gave a verbal report of the financial position of GBID, and then took questions from the community members.

a. MOTION to approve 2021 audited financials.

MOVED and SECONDED by the Board of Trustees CARRIED

b. MOTION to appoint DMD Accounting Firm as 2022 auditor.

MOVED and SECONDED by the Board of Trustees CARRIED

5. **REPORT FROM THE BOARD OF TRUSTEES CHAIR – Chuck Childress**

Chuck Childress reported on the Environmental Flow Needs Assessment, which was completed in 2021 and subsequently resulted in the GBID receiving approval from the Ministry for our new water license. The license application was submitted in November 2016. Chuck also reported on the completion of the Res Eau CMI Water Treatment Pilot Project and the submission of a Strategic Priorities Fund Grant application with the approval and support of the qathet Regional District. A statutory right of way on a piece of property by the chlorinator for the proposed treatment plant was also discussed. A question from a community member regarding the environmental protection of the water shed was discussed. The qRD has a water protection bylaw in place.

Motion to accept the Board Chair Report, MOVED and SECONDED by the Board of Trustees

CARRIED

6. Trustee Honorarium – Corporate Officer

Motion to keep the Board of Trustees Honorarium at \$400.00 annually per Trustee,

MOVED by Rob McWilliam, and SECONDED by Roger Kimmerly,

CARRIED

7. REPORT FROM THE FIRE CHIEF

Rob McWilliam reported on the operations of the Fire Department. The current membership is 18 plus the Chief. The GBVFD is now providing a Medical First Responder Program. The agreement with BC EHS has been completed. Four members of the department are fully certified and licensed to respond to calls. A rope rescue program has also been initiated by the department. New radios were purchased to enable all of the members to carry one. The department is using an app called 'Who's Responding', which allows them to see which members are responding to the call and to which location, as well as providing a second source of alerts. Fire Smart demonstrations have been provided to the community to bring more awareness to the threat of wildfires and provide information on prevention and minimizing risks.

MOTION to accept the Fire Chief's report, Moved and Seconded by the Board of Trustees

CARRIED

8. Fire Chief's Honorarium

MOTION to Maintain the Fire Chief's Honorarium at \$5,000 annually

MOVED by Roger Kimmerly, SECONDED by Knud Rasmussen

CARRIED

9. WATER OPERATOR REPORT

Ken Taylor reported on the Water Works for the GBID. In 2020 the water works treated and delivered 82,640 cubic meters of water to 248 connections. 2 boil water advisories were issued in 2021, 9 leak complaints, and 3 power outages at the chlorinator were attended to ensure uninterrupted treatment of raw water. June and July a heat dome resulted in increased water consumption. Water restrictions were put in place to mediate the issue.

Motion to accept the Water Operator's Report, MOVED and SECONDED by the Trustees

CARRIED

10. **Purchase of Statutory Right of Way**

Motion that the GBID Board of Trustees be authorized to purchase the Statutory Rights of Way, and Land required for the siting of the new water treatment plant and related infrastructure for a price not to exceed fair market value, moved by Chuck Childress and seconded by Rob McWilliam

CARRIED

11. **TRUSTEE ELECTION – Returning Officer, Rob McWilliam**

Two three-year Trustee terms were up, and one one-year term was vacant. Nominations were accepted until May 19th. No nominations were submitted for the three-year terms, and therefore Keith Franklin and Larry Dawe were re-elected by acclamation for another three-year term.

Roger Kimmerly was nominated for the one-year term. No other nominations were submitted, so Roger was elected to the position by acclamation.

9. **QUESTIONS FROM THE FLOOR –**

The Board answered questions from the Community members.

10. **MOTION TO ADJOURN – 2:55 pm.**

Approved By: _____(Chair)

_____(Officer)