

GILLIES BAY  
IMPROVEMENT DISTRICT

A special meeting of the Gillies Bay Improvement District held on the 20<sup>th</sup> of October, 2015 at the Gillies Bay Fire Hall.

Present: Kathleen Boeriu (Chair), Mave Leclair, Linda Holmes, Bridget Andrews (secretary), Doug Paton (Fire Chief).

Excused: Warren Kiland, Jim Mason

Meeting called to order at 7:06 p.m.

1. MINUTES

a. **ADOPTION OF MINUTES OF 9<sup>th</sup> of June, 2015 REGULAR MEETING with handwritten correction changing a word: 'is' to 'are'. MOVED and SECONDED by the board of trustees.**

**CARRIED**

2. BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS

- a. KWL is working on the proposal for a Water Master Plan. The intent is to have the proposal to us by the end of the month.
- b. Water Shut Offs (Delinquent Accounts).  
**The Board of Trustees resolved** to shut off all water connections with outstanding arrears for 2015 water tolls. Parcel owners must submit 15% of the balance owing in order to prevent a water service interruption. Post-dated cheques for the balance should accompany the payment.
- c. Road-widening appears to be going ahead for 2016. PRRD has not replied to our requests for consultation. The GBID will send another letter and include Sandy McCormick in future communications.
- d. A request to waive penalty and Interest on folio 15103.700 was submitted to the GBID. This parcel is new. GBID was not notified of its existence and the parcel owner claims they were unaware of arrears. All outstanding taxes were paid promptly upon notice of arrears.  
**MOTION to waive penalties and interest on parcel (folio 15103.700).**  
**Motion was discussed. MOVED and SECONDED by the Board of Trustees.**

**CARRIED**

- e. The GBID can be added to First Credit Union as a 'Payee' in their online banking system. This service costs nothing and will provide a convenient and secure way for rate-payers to pay taxes and tolls.

**MOTION to apply for GBID to be added as a Payee with First Credit Union online banking. Motion was discussed. MOVED and SECONDED by the Board of Trustees.**

**CARRIED**

- f. Discussion about the 1989 Ford Pumper truck will be moved to the December 8, 2015 meeting agenda.
- g. The Ministry of Community, Sport and Cultural Development has advised that it is unequitable to have both metered and unmetered residential service in our water tolls bylaw and doing so could create problems in the future. For this reason, we have scaled back our plans to install meters on all connections that were once classed other than rate 'A' in our Tolls and Other Charges Bylaw.
- h. Water conservation continues to be a priority for Gillies Bay. Rather than penalties, staff will be looking for incentives that may be more successful in curbing water waste during periods of drought.

### 3. REPORTS

#### a. Fire Chief report

This report included a brief overview of turnout and calls. The recent joint Open House with Van Anda VFD and Texada Emergency Support Services was a success. GBVFD had an official welcome of the new Engine-73 triple combination pumper truck.

The recent FOI request regarding a motor-vehicle accident on the road to Shingle Beach on September 21, 2014 was presented. Due to privacy, this item is on the in-camera agenda following the meeting.

The Automatic Response Agreement between GBVFD and VAVFD is still in progress. GBVFD is awaiting a response regarding tactical and operational elements of the agreement.

GBVFD continues to work with community stakeholders such as the Airport Advisory Committee, Texada Island Aviation Society, and Diversity Festival on matters that relate to Texada Island fire protection.

Plans to purchase new SCBA units have been delayed due to the poor exchange on the Canadian Dollar. This adds dramatically to the cost of new units. D. Paton has instead been negotiating on used equipment to meet our needs in the interim. A storage shelter has been purchased for the old Fargo, while we look into permanent housing.

A new air compressor has been installed. The firehall's bay doors are in need of replacement. Recently the ambulance door suffered damage as a result of age-related wear-and-tear.

Revisions to Bylaws 116 and 118 are slated for the December meeting.

#### 4. BYLAWS

a. Bylaw No. 214 Taxation Bylaw 2016 was introduced, read and passed.

**MOTION to accept Bylaw No. 214.**

**Motion was discussed. MOVED and SECONDED by the Board of Trustees.**

**CARRIED**

b. Bylaw No. 215 Fire Protection Taxation Bylaw 2016 & Budget.

**MOTION to accept budget and Bylaw No. 215.**

**Motion was discussed. MOVED and SECONDED by the Board of Trustees.**

**CARRIED**

c. Bylaw No. 216 Capital Tax Advance Bylaw was introduced, read and passed.

**MOTION to accept Bylaw No. 216.**

**Motion was discussed. MOVED and SECONDED by the Board of Trustees.**

**CARRIED**

#### 5. CORRESPONDENCE

a. Letter – Freedom of Information (FOI) Request regarding MVA Accident read and discussion moved to in-camera session.

#### 6. NEW BUSINESS

a. A new meeting schedule was proposed for 2016. The GBID Meeting Procedures Bylaw will be added to the December meeting agenda.

b. Infrastructure Planning Grant for future projects:

**MOTION to apply in 2016 intake for Infrastructure Planning Grant funding.**

**Motion was discussed. MOVED and SECONDED by the Board of Trustees.**

**CARRIED**

c. Ongoing questions about security at the Gillies Bay Fire Hall have received a response from BC EHS – they cannot accommodate our requests. The GBID has only requested that BC EHS

cease providing access to non-BCEHS personnel, who must be supervised by BCEHS personnel while on the premises. Trustees directed staff to check the BC Ambulance Lease Agreement for any provisions regarding security at the hall.

d. A request to retro-fit bars on the windows of the Firehall was received from Linda Blanchett, BCEHS. She states that her husband is willing and able to do the work.

**MOTION to get a quote from Linda Blanchett's husband.**

**Motion was discussed. MOVED and SECONDED by the Board of Trustees.**

**CARRIED**

e. A suggestion was made that we purchase and install a GBID/GBVFD Marquee Sign to display on the Fire Department property, messages about burning bans, water restrictions, boil water advisories, etc.

**MOTION to research the cost of a marquee sign.**

**Motion was discussed. MOVED and SECONDED by the Board of Trustees.**

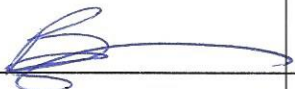
**CARRIED**

f. There was some confusion this year about Gillies Bay burn bans. A Public Notice Policy is one option we can explore, to eliminate mixed messages. The Express Lines was published just before the burn ban was lifted this year, and contributed to confusion. A marquee sign would help provide clarity. Our answering machine could also be used as a method of providing the public with information. The Trustees directed staff to prepare a draft policy <sup>for</sup> to the December meeting.

g. Next regular meeting: Tuesday, December 8, 2015 at 7 PM at the Gillies Bay fire hall.

Meeting adjourned at 8:54 PM

Approved By:  (Chair)

 (Officer)