

GILLIES BAY  
IMPROVEMENT DISTRICT

A regular meeting of the Gillies Bay Improvement District held March 17, 2015 at the Gillies Bay Fire Hall.

Present: Kathleen Boeriu (Chair), Jim Mason, Mave Leclair, Linda Holmes, Warren Kiland, Bridget Andrews (secretary), Haley Camozzi, Doug Paton, Ken Taylor.

Meeting called to order at 7:00 p.m.

1. a. ADOPTION OF MINUTES OF Dec 9, 2014 REGULAR MEETING  
MOVED and SECONDED by the board of trustees.

CARRIED

- b. ADOPTION OF MINUTES OF Jan 19, 2015 SPECIAL  
MEETING MOVED and SECONDED by the board of trustees.

CARRIED

2. BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS

- a. CRA Qualified Donee Status – The GBID has received confirmation of our status as a qualified donee, allowing us to issue tax receipts for donations from the public and private sector.
- b. Accounts receivable – Overdue Accounts Progress – The new overdue accounts system has so far been successful and we have recovered several overdue payments.

3. a. Fire Chief Report

D. Paton has been in touch with L. Blanchet with Texada Island EHS about the location of the new pumper truck when it arrives.

Leslie Uher has bequeathed \$5000.00 to the Gillies Bay Volunteer Fire Dept. The department is requesting that this money be added to the money left over from the BC lottery funds to buy spare SCBA cylinders.

D. Paton and Deputy Chief R. McWilliam continued to attend PR District Chiefs meetings every 3 months.

D. Paton and Deputy Chief R. McWilliam attended a meeting at the Texada Airport with PRRD Representatives. There was discussion on service expectations in response to incidents on airport property. The PRRD has indicated in the past that GBVFD should not respond to fires located in private hangars. The PRRD will clarify their expectations with the GBVFD.

The Jaws-of-Life has been transferred to the Van Anda VFD. EMBC stipulates that to receive a task number for responding outside of a designated fire protection district, a registered society or fire department must be registered with them. Texada Road Rescue was not.

The GBVFD is negotiating Automatic Response Agreement with Van Anda VFD. This agreement will direct 911 Fire Dispatch to automatically page either of our departments to assist each other.

We plan to host an open house in May to show off the new pumper and also a recruitment drive.

Fire season will go into effect on May 15<sup>th</sup>, 2015. We will implement the open fire burning bans as we have done in the past years.

#### **b. Administrator's Report**

The final invoice for Hub Fire Engines total balance: \$333,607.68.

The Ministry has added GBID to the list for the next Capital Tax Advance issuance in the fall.

Loan details: The duration of the loan will be no longer than 9 months, bearing interest at an annual rate of 0.91%. The purpose of collecting interest is to recover lost interest income.

KWL meeting: The trustees and admin will decide on a date to meet with KWL to discuss the next phase of the slow sand filter pilot project.

BC Ambulance lease: The lease agreement has an early termination clause that states that we must give them 12 months written notice. There are options that need to be discussed before any decision to give notice. The trustees will reconvene to discuss within the next month.

**A MOTION was made and seconded by the Board of Trustees to send written notice in accordance with the early termination clause in our lease agreement to BC Emergency Health Services. The motion was discussed and defeated.**

Tax arrears on sub-division: in 2012, a sub-division was authorized by the land titles office, but no application was submitted to the GBID. The new parcel was not identified or added to our records until this year. This parcel has not paid taxes and a decision will need to be made on whether or not to charge a late-comer's fee. Technically this property is not yet part of the Gillies Bay water system. Admin will look into the most equitable way to resolve the issue.

c. **Water Operator Report**

Water quality is not as good as it was last year. In mid February, we saw early April conditions. Because the lake hasn't frozen this year, we can expect a rough year ahead. We have been waiting for winter water quality conditions to do our annual flushing, but those conditions never came so we will be flushing in the next little while. Turbidity is right at the tipping point, and this may cause us to use more chlorine. The only long term solution to our water quality problems is filtration. The new SCADA is working great.

4. Bylaws and resolutions

a. A resolution to clarify funds held in the fire protection capital works and equipment renewal reserve fund.

**A MOTION was made and seconded by the Board of Trustees to pass the resolution as read.**

**CARRIED.**

b. A resolution for the creation of a short term internal loan. **A MOTION was made and seconded by the Board of Trustees to pass the resolution as read.**

**CARRIED.**

c. Bylaw No. 213 – **A MOTION was made and seconded by the Board of Trustees to accept Bylaw No. 213 as read.**

**CARRIED.**

5. Correspondence

a. PRRD Letter – Denial of SP5 Grant – Admin to contact Sandy McCormick and find out how the PRRD assigns their weightings to grant applications.

b. KWL meeting to be determined.

c. Canada BC Job Grant – GBID is not eligible to apply for this grant because it is not available to municipal bodies. The Trustees suggested speaking with Linda Bruhn for advice on drafting grant applications. Trustees directed staff to post the PRRD’s decision matrix: weighted assessment to our website and Facebook.

d. PRRD Shelter Point Water Users – GBID was invited to attend SPWU meeting regarding water system options. Joining the GBID water system was listed as an option but was not favoured by those in attendance (water users, KWL Engineers). Other options will be pursued.

6. New Business

a. GBID election procedures policy

**A MOTION was made and seconded by the Board of Trustees to pass the elections policy dated March 17, 2015 as read.**

**CARRIED.**

b. Road Widening – Admin has contacted M. Wall, PRRD’s Manager of Community Services, about the next phase of the road widening project. We have not yet received a reply.

c. PILT Payment Issue

The payment in lieu of taxes for the RCMP taxes and tolls was accidentally deposited into the Gillies Bay Internet Society account. This happened because of an error made by public works. The GBIS will send a cheque to GBID.

d. BC Ambulance Lease

Admin will make a list of pros and cons for Trustee discussion.

e. Slow Sand Filter draft report is complete and final copy will arrive by mail.

f. Culvert at Works Yard has been installed.

g. Appoint fiscal 2015 auditor

**A MOTION was made and seconded by the Board of Trustees to appoint Duke and Company for fiscal 2015 auditor.**

**CARRIED.**

h. The GBID is working with Sandy McCormick to re-establish our working relationship with PRRD.

i. **A MOTION was made and seconded by the Board of Trustees to donate remaining Christmas gift cards that were not picked up by volunteers totalling \$150.00, to the GBVFD Association.**

**CARRIED.**

**A MOTION was made and seconded by the Board of Trustees to approve the expenditure of the \$5000.00 bequest from Leslie Uher on the purchase of SCBA Cylinders per the recommendation of the fire chief.**

**CARRIED.**

Trustees raised the question of whether the GBVFD Association is eligible for bingo funds.

Meeting adjourned @ 9:21pm

Approved By: