

GILLIES BAY
IMPROVEMENT DISTRICT

An Annual General Meeting of the Gillies Bay Improvement District held Saturday, April 23, 2016 at the Texada Island Community Hall in Gillies Bay.

Present: Kathleen Boeriu (Chair), Jim Mason, Mave Leclair, Linda Holmes, Bridget Andrews, Doug Paton (Fire Chief), Ken Taylor (Water Operator); and approximately fifteen rate-payers in attendance.

Trustees Excused: Warren Kiland.

1. Meeting called to order at 2:00 p.m.

2. **ADOPTION OF AGENDA**

MOVED and SECONDED by the Board of Trustees.

CARRIED

3. **ADOPTION OF MINUTES OF April 25, 2015 Annual General Meeting**

MOVED and SECONDED by the Board of Trustees

CARRIED

4. **CHAIR REPORT**

Introduction of agenda items and a welcome to rate-payers in attendance, along with a farewell as departing chairperson.

5. **ADMINISTRATOR'S REPORT & 2015 FINANCIAL STATEMENTS**

2015 highlights were given, including:

- First Credit Union online payments are well-used by rate-payers reducing the volume of cheques and the related administrative burden to process them.
- H. Camozzi's focus on accounts receivable substantially reduced the number of overdue & delinquent accounts.
- Trustees approved a proposal from KWL (Kerr Wood Leidal) to commence with a Water Master Plan.
- Digital archiving has proven to be very valuable in providing archived studies and research to KWL.

Financial statements were read, addressing areas of significant change, including the creation of our Capital Works and Equipment Renewal Reserve Fund and related changes in fund balances. The income statements for both the water system and fire department were presented to address increases in revenue, and changes in expenses. Significant changes were explained such as the decrease in wages and salaries due to the availability of staff and an insurance increase due to the addition of our new pumper truck.

**MOTION to approve Financial Statements
MOVED and SECONDED by the Board of Trustees**

CARRIED

6. WATER OPERATOR REPORT

K. Taylor delivered his report on operations and the overall condition of the water system, which included mention of boil water advisories and related environmental factors; slow sand filter data collection, along with wind-down of the first phase and plans for second phase. A recent water leak was described, encouraging residents to contact the water operator for all waterworks-related issues, and discouraging residents from attempting to operate valves themselves.

7. FIRE CHIEF REPORT

D. Paton delivered his report on the operations in the fire department including calls, training, maintenance, budget and CAPEX. A request was made to the Board of Trustees, asking that the GBID add its voice as an advocate for the return of Texada's Heli-vac service.

8. TRUSTEE HONOURARIUMS

**MOTION to maintain trustee honorariums at \$300.00 per year.
MOVED and SECONDED by GBID rate-payers.**

CARRIED

9. FIRE CHIEF HONORARIUM

**MOTION to maintain the fire chief honorarium at \$3000 per year.
MOVED and SECONDED by the Board of Trustees.**

CARRIED

10. TRUSTEE ELECTIONS

The meeting was turned over to the returning officer, Ted Boeriu, who conducted the election to fill two vacancies for three-year terms.

Three nominations were accepted in advance of the AGM, with no nominations taken from the floor. The nominees were Warren Kiland, Audrey Atkins and Jan Armstrong. All nominees were seconded by rate-payers in attendance.

The election commenced with 18 voters present. The successful candidates were Audrey Atkins and Jan Armstrong.

11. ADJOURNMENT

Meeting adjourned at 3:12 PM.

Approved By:  _____ (Chair)

 _____ (Officer)