



A regular meeting of the Gillies Bay Improvement District held on the 9<sup>th</sup> of February, 2016 at the Gillies Bay Fire Hall.

Trustees: Kathleen Boeriu (Chair), Jim Mason, Mave Leclair, Linda Holmes.

Staff: Bridget Andrews (secretary), Doug Paton (Fire Chief).

Excused: Warren Kiland

Rate-Payers: approx. seven in attendance.

Meeting called to order at 7:00 p.m.

1. CALL TO ORDER

2. APPROVAL OF THE AGENDA

**A MOTION to approve the agenda was made and seconded by the Board of Trustees.**

**CARRIED**

3. ADOPTION OF MINUTES

**A MOTION to adopt the minutes of the 9<sup>th</sup> of Dec, 2015 regular meeting was made and seconded by the Board of Trustees.**

**CARRIED**

4. BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS

- a. KWL UPDATE: Kick-off meeting held on Feb 2, 2016 between KWL, K. Taylor and B. Andrews. Content covered in this meeting was design horizons, water capacity, fire flow, delivery expectations, communication protocols, etc.

The next meeting will be on Feb 15<sup>th</sup> with KWL via teleconference.

- b. FCU Online Payments Update

Significant uptake of online payments by residents has reduced the volume of cheques and the associated costs of processing them.

c. Intake Dive Inspection

The inspection was completed and there is no further work associated with the intake at this time.

d. Trustee Election

Staff to put an AGM notice in the Express Lines for March with AGM notice and election guidelines.

e. VFD Bylaws and resolution carried forward to May special meeting. Date to be announced.

f. BC EHS Lease and Security Update

Discussion of feedback received from WSI.

**A MOTION that for the interim GBID will accept WSI/BCEHS efforts to provide a vendor list, including promise to inform us of which vendors will be accessing the building unattended, and when, was moved and seconded by the Board of Trustees.**

**CARRIED.**

g. Citizen Engagement Course

B. Andrews is one week into an online course on Citizen Engagement. So far the course is quite relevant to our local government size and structure.

## 5. REPORTS

a. Fire Chief report

Calls (since last report): one structure fire, one alarm activation (residence at Shelter Point Park), one power line down, and sixteen 911 calls (received for 2015).

Used SCBA units purchased from Gullewan International arrived at Gullewan in December 2015. Cylinders have yet to be delivered as they await hydrostatic testing.

Reflective decals with member's surname and number have been purchased to be worn on their helmets for easy identification at night. GBVFD logoed toques have been purchased for members.

B. Andrews received a draft copy of the Service Level Policy and related documents which will be distributed to the Trustees for review. The Office of the Fire Commissioner expects that a Service Level Policy in all fire departments will be in place by June 15, 2016.

Drafts for a new Establishment Bylaw and Fire Regulations Bylaw have been provided to B. Andrews. A proposed Backyard Burning Bylaw is also available for board consideration.

Helijet has suspended emergency flights out of CYGB until further notice.

GBVFD is passing along the bottles that were donated to us from Union Bay to another department. There are 8 units (approx. 16 bottles).

3 PM on any given afternoon is a difficult time for member response. We need people available through those times.

#### Retention of E-71 Pumper Truck Discussion

On May 18, 2015 (June 6, 2015 submitted), GBVFD prepared a proposed justification for keeping E71 as part of GBVFD fleet. They have used the truck many times since then. Letter from May 2015 re-read by D. Paton.

Usage Capacity:

- Stand-alone
- Wildfire interface
- Equipment carrier
- Firefighter transport
- Water transport and relay pump (in areas where hydrant coverage is not available)

**A MOTION to accept the Fire Chief's proposal to retain Engine 71 as long as the VFD finds it necessary was moved and seconded by the Board of Trustees.**

**CARRIED.**

Fargo Fire Truck

The VFD Association will bring a detailed proposal on costs to the next meeting.

#### b. Water Operator Report

The float at the dam was installed with the intention of providing a platform for periodically scrubbing the intake and serves no other purpose. The cost of the dive inspection was reasonably priced and should be done on an annual basis. The spillway is in rough shape and should be factored into the KWL water master plan.

### 7. NEW BUSINESS

a. Res'Eau Water Net will be at VAID Saturday, February 20<sup>th</sup>. GBID is welcome to attend.

b. Rosemary Smart of Hagensborg ID is creating an Improvement District Coalition.

c. Court of Revision – Saturday, February 27, 2016 at 2PM at the GB Firehall: M. Leclair, L. Holmes and J. Mason are available to attend.

d. Special Meeting (tentative): March 1, 2016 at 7PM at the GB Firehall.

e. AGM: Saturday, April 23, 2016 at 2 PM at the Texada Island Community Hall.

Meeting adjourned at 9:05 PM

Approved By: \_\_\_\_\_(Chair)

\_\_\_\_\_(Officer)