



A regular meeting of the Gillies Bay Improvement District held on the 14th of February, 2017 at the Gillies Bay Fire Hall.

Trustees: Jim Mason (Chair), Audrey Atkins (Vice Chair), Mave Leclair, Linda Holmes, Jan Armstrong.

Staff: Bridget Andrews (secretary), Doug Paton (Fire Chief).

Meeting called to order at 7:00 p.m.

1. CALL TO ORDER

2. APPROVAL OF THE AGENDA

A MOTION to approve the agenda was made and seconded by the Board of Trustees. Moved and seconded by the Board of Trustees.

CARRIED

3. ADOPTION OF MINUTES

ADOPTION OF MINUTES OF 13th of Dec, 2016 regular MEETING, with handwritten corrections. Moved and seconded by the Board of Trustees.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS

a. BC EHS has been notified that the Trustees accept their request to retain office space at the hall, as well as storage cupboards. BC EHS will no longer use the bay for parking the ambulance, which frees it up for parking E71.

b. The GBID was advised that PRRD will support our request and grant application to apply for the Infrastructure Planning Grant. If successful, the funds will go toward a Water Conservation Plan.

c. The PRRD has also advised the GBID that expanding the No Hunting Zone to include the Cranby watershed would be an onerous project which they are not intending to proceed with at this time.

Discussion commenced about contacting the Texada Policing Committee regarding illegal dumping and trespassing at the watershed. Staff will contact L. Goresky to determine dates and times of their regular meetings.

5. REPORTS

a. Water Operator report

K. Taylor's report gave a brief summary of operations, the purchase of a mobile spill kit, annual base line results (no change to pass ratings) and this past winter's extreme snowfall.

b. Fire Chief Report

D. Paton's report gave a summary of operations, membership numbers, and maintenance items. Oceanside Overhead Doors completed the replacement of our three bay doors. The GBVFD has reviewed and updated the GBVFD Operational Guidelines to reflect the current GBID Workplace Bullying and Harassment Policy. The GBVFD will be initiating a replacement program for turnout gear which, under Worksafe BC guidelines, must be replaced after ten years of use. D. Paton proposes that they replace six complete sets per year, over the next three years. The department also needs to purchase SCBA masks.

A MOTION to accept the proposal for replacement of turnout gear and to purchase SCBA masks was moved and seconded by the Board of Trustees.

CARRIED

7. NEW BUSINESS

a. A new Expense Claim Policy was drafted and approved by the Board of Trustees.

A MOTION to approve the Expense Claim Policy 2017 was moved and seconded by the Board of Trustees.

CARRIED

b. GBVFD Door Budget Surplus Allocation

The Trustees directed staff to move the \$300 proceeds from the sale of our old doors to the GBVFD account. Surplus will be retained in the GBVFD operating fund.

c. AGM Date – Saturday, April 29th @ 2 PM at the Texada Island Community Hall

d. Court of Revision – Saturday, February 25th from 2 - 3 PM

A MOTION in light of the new PRRD region-wide service agreement, any prior agreements shall be repealed and archived. Moved and seconded by the Board of Trustees.

CARRIED

Meeting adjourned at 7:44 PM

Approved By: _____(Chair)

_____ (Officer)